

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes - February 16, 2023*

*Meeting originally scheduled for February 15, 2023 – Postponed due to weather

Council Meeting & COA, Planning Meeting

Municipal Council Chambers (Available via zoom) - 6:00 pm

Present: Mayor~ Beth West, Councillors: Mike Jones, Keith Hoback & Boris Koehler (Connected Via Zoom)

Staff: Clerk~Lars Moffatt, RWF~Chad Mullen (in attendance for all items in 3 and 4), Municipal Planner~Chris Jones (attended COA meeting)

Members of Public Present: See list attached.

Absent: Councillor~ Kelly Warwick

COA & Planning Meeting:

COA 1. Bill 109/23 – Planning Updates (Memo)

- Chris Jones discussed how Bill 109 and Bill 23 will affect planning related endeavors within the Township.
- Under Bill 109, decisions are to be made on Zoning By-law applications within 90 days, or are subject to a portion/all of the application fees being refunded to the applicant.
- Bill 109 resulted in increased funding for the Ontario Land Tribunal to clear current case backlog.
- Under Bill 23, public meetings are no longer required for subdivision approvals, and third-party appeals are longer valid for minor variances, consents and plans of subdivisions.
- Bill 23 outlines new regulations with respect to how additional dwelling units can be constructed. Additional dwelling units cannot be prohibited on parcels of urban residential land.

COA 2. Adjourn COA & Planning Meeting

2023-47 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment – Planning Act meeting at 6:29 pm.
CARRIED

1. **ADDENDUM TO THE AGENDA** – N/A

2. **DECLARATION OF PECUNIARY INTEREST** - No declarations were made

3. **Municipal Staff Report – Roads**

a) Roads Working Foreperson Report (Chad Mullen)

i. Jan 10 – Feb 9, 2023

b) Ontario One Call – New Fines & Regulations

- RWF discussed the new Ontario One Call/locate regulations with Council.
- The new regulations outline that Contractors must complete their own locate applications, and that locates cannot be provided to them from the property owner.

c) Stinger Blade System – Quotes

2023-48 Mike Jones Keith Hoback

WHEREAS the RWF has compiled quotes for a stinger blade system, which can be attached to the Township's John Deere 670GP Motor Grader, and;

WHEREAS these quotes have been reviewed by Council;

BE IT RESOLVED THAT this Council approves the purchase of a stinger blade system (1' Sections) as quoted by Valley Blades in the amount of \$8,209.34 (HST included) plus applicable freight costs. CARRIED

d) Gravel Quotes

2023-49 Keith Hoback Boris Koehler

WHEREAS the RWF has compiled quotes for 800 metric tons of 2" minus gravel, and;

WHEREAS these quotes have been reviewed by Council;

BE IT RESOLVED THAT this Council approves the purchase of up to 800MT of 2" Minus Gravel as quoted from Maple Ridge Aggregates, delivered to the Township south yard in the maximum amount of \$14,355.52 (HST included). CARRIED

f) Volvo Grader – Bid Results

2023-50 Boris Koehler Keith Hoback

WHEREAS the Township has reviewed sealed bids that were submitted for the 2001 G700 Volvo Motor Grader, which were accepted up until 4:30 pm on Wednesday, Feb 8th, 2023;

BE IT RESOLVED that this Council does not accept any of the bids as proposed and continues to receive sealed bids at each council meeting until a bid is accepted by Council. CARRIED

g) Posts – Quotes

2023-51 Keith Hoback Mike Jones

WHEREAS the RWF has compiled quotes for 2 lifts of guide rail posts:

BE IT RESOLVED THAT this Council approves the price as proposed by Rosenberg Building Supply in the amount of \$2,358.42 (HST Included). CARRIED

h) DEF Fluid – Quotes

2023-52 Keith Hoback Boris Koehler

WHEREAS the RWF has compiled quotes for 1 Skid (96 jugs) of DEF Fluid;

BE IT RESOLVED THAT this Council approves the price as proposed by Traction/UAP in the amount of \$1,734.60 (HST Included). CARRIED

i) Booth Bridge – Monitoring Report

j) Trunk Road Plowing

2023-53 Mike Jones Boris Koehler

WHEREAS seasonal road maintenance, specifically for the section of Trunk Road from Highway 638 to Jeffrey Road, is currently provided between the Township of Plummer Additional and the Town of Bruce Mines, and; WHEREAS there have been recent changes to Trunk Road, primarily due to the stop up and closure of a section of Trunk Road that lies easterly of the turnaround at the Bruce Mines Cemetery and continues to Jeffrey Road;

AND WHEREAS with this closure of the roadway, the Township of Plummer Additional is no longer required to access any property on the new section of Trunk Road between the Cemetery turnaround and Highway 638, with exception to residences located at 12 and 24 Trunk Road;

AND WHEREAS the Town of Bruce Mines still needs access to the Bruce Mines Cemetery and the Lagoon from time to time;

NOW THEREFORE BE IT RESOLVED that this Council calls on the Town of Bruce Mines to take over all winter maintenance on Trunk Road, effective March 1, 2023;

AND THAT in exchange, the Township of Plummer Additional will plow all of Copper Bay Road, including the section of the roadway located in Bruce Mines, which will be plowed at no extra charge back to the Town of Bruce Mines. CARRIED

k) Fifth Concession Road Realignment – Update

2023-54 Boris Koehler Keith Hoback

WHEREAS Marshall Thompson at Tulloch Engineering has provided updates and recommendations relating to

the 5th Concession Road Realignment Project;

BE IT RESOLVED THAT this Council authorizes Tulloch Engineering to tender out Sections 1 & 4 of Fifth Concession as proposed, and that all received bids are subject to Council review and consideration. CARRIED

e) Algoma Power – 5th Concession Pole Relocation – Quote

- Moved down the agenda to be discussed after item 'J'. Originally item 'e'.

2023-55 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council approves the relocation of two hydro poles on 5th Concession Road, as estimated by Algoma Power Inc., in the amount of \$3,336.50. CARRIED

4. PUBLIC PRESENTATIONS:

a) Betty Mills – Plowing of Cloudslee Church Property

- B. Mills, R. Macleod & C. Jefferey were in attendance to discuss their concerns with Council's decision to no longer plow the Cloudslee Church parking lot.
- As per a letter sent to the Church, plowing of this parking lot would no longer be provided by the Township, effective February 20th, 2023.
- Council's consensus is to not change their previous decision, and because the Church is located on private property, that it will no longer be plowed.
- Presenters left the meeting @ 7:16 p.m.

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

2023-56 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council approves the Minutes of January 18th, 2023 (Regular), February 1, 2023 (Special) as presented. CARRIED

REPORTS:

MUNICIPAL STAFF REPORTS:

6. Planning & By-law Enforcement (K. Morris)

a) Building Permit Summary (outstanding permits)

- Draft changes to building permit fees to be brought to March 15th Council meeting for review.

7. Clerk/Treasurer/Tax Collector ~ (L. Moffatt)

a) 2023 FONOM Conference – May 8-10 (Parry Sound)

2023-57 Mikes Jones Boris Koehler

BE IT RESOLVED that this Council approves Mayor Beth West and Lars Moffatt (Clerk) to attend the FONOM Conference in Parry Sound, May 8th – 10th, with a per-person registration fee of \$400 (+ HST) plus all related accommodations, travel, and per diem expenses. CARRIED

b) Seniors Community Grant – Funding Available

2023-58 Keith Hoback Boris Koehler

WHEREAS the Seniors Community Grants (SCG) support local not-for-profit community groups and organizations to deliver programs and opportunities that encourage greater social inclusion, volunteerism and community engagement for older adults (aged 55+), and;

WHEREAS the ministry has identified three priority areas to support older Ontarians across the province, and;

WHEREAS the Senior Community Grant Program will support these priorities by funding organizations with up to \$25,000 that will:

1. Increase older adult's awareness of how to identify, report and prevent elder abuse and fraud (e.g., delivery of programs about financial security, fraud, and elder abuse awareness / prevention).
2. Reduce older adult's social isolation by increasing access to programs and services (e.g., internet or telephone-based programs) and in-person programs so that seniors can stay in touch with friends, family and access on-line programs and services.
3. Increase volunteerism and promoting employment and entrepreneurship among adults (e.g., delivering network programs that promote volunteerism, business opportunities and entrepreneurship for older adults);

BE IT RESOLVED that this council approves staff to apply to the Senior Community Grant Funding for a period of 8 months for Senior's events that includes a social aspect, games, educational component, safety, exercise, nutrition, entertainment component. CARRIED

c) Municipal Modernization Program – Updates

- The modernization funding program (Intake#3) will be extended from February 28, 2023 to Dec 1, 2023.

d) Rural Economic Development- Funding

- Council will not pursue an application at this time.

e) Central Algoma Property Tax Rates – Survey Results

f) Town of Petrolia – School Board Elections

2023-59 Boris Koehler Mike Jones

BE IT RESOLVED that this Council supports the Town of Petrolia's motion, requesting that school boards become responsible for conducting their own trustee elections, or at minimum municipalities be compensated by the school boards for overseeing such trustee elections;

AND THAT a copy of this resolution be sent to the Town of Petrolia, Ministry of Municipal Affairs and Housing, the Association of Municipalities of Ontario, and the Minister of Education. CARRIED

g) HWY 638 Rydal Bank Bridge Correspondence (Summer 2023 Closure)

- Township staff to further discuss the parameters of this closure in the spring and bring back further information to Council.

h) Integrity Commissioner Training – March 30th @ Laird Hall

- Council not interested in attending at this time.

i) MPAC Application (Section 357) – Roll# 5719-000-005-06600

2023-60 Boris Koehler Keith Hoback

WHEREAS Bruce Station Cattle Company, the owners of roll# 5719-000-005-06600-0000, have submitted a property tax application under section 357 of the *Municipal Act, 2001*, and;

WHEREAS the application has been reviewed by the Township's Treasurer and MPAC, with both providing their respective recommendations;

BE IT RESOLVED THAT this Council approves the application for roll #5719-000-005-06600-000 as presented, and that a property tax credit in the amount of \$36.26 be applied to the roll. CARRIED

j) 2023 AMCTO Conference (June 11-14)

- Clerk will be attending the 2023 AMCTO Conference in Niagara Falls

8. Community Fire Safety: N/A

9. Community Emergency Management Program ~ (K. Hoback):

a) Emergency Management – Senior Elected Officials Workshop - March 7th/8th

2023-61 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council authorizes the CEMC, and Lars Moffatt to attend the Senior Elected Officials workshop in Sault Ste. Marie on Wednesday, March 8th, 2023. CARRIED

10. Animal Control: N/A

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

- a) Health Centre Financials (Dec 31, 2022)
- b) Health Centre Financials (Jan 17, 2023)
- c) North Shore Health Network – Doctor Recruitment (2023)

2023-62 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council approves the NSHN Doctor Recruitment & Retention Budget of \$5,500 amount to be included with the Health Centre Budget. CARRIED

- d) Health Centre – Heating system (updates)

12. Recreation ~ (K. Warwick)

- a) OTF Capital Grant – Funding (Due June 2023)

2023-63 Boris Koehler Keith Hoback

WHEREAS the Ontario Trillium Foundation has announced that they are receiving funding applications for the Capital Grant Funds and;

WHEREAS the Township has identified a variety of recreational needs within the municipality and supports enhancing healthy active living, community cohesion and increasing the overall quality of life for residents of all ages and demographics;

BE IT RESOLVED that this Council authorizes staff to apply to the OTF Capital Fund in the amount of \$55,000 for the following items to be installed at the Bruce Station Hall:

- Horseshoe & Washer Toss Pits.
- Disc Golf
- Walking/Ski Path around the property
- Swing Sets & Slides
- Lawn Bowling
- Park Benches. CARRIED

- b) Trefry Centre Day Out Program – Volunteers Needed

- c) Trefry Centre – YMCA Program

- d) Recreation Event Dates

2023-64 Keith Hoback Mike Jones

WHEREAS the Plummer Additional Recreation Committee has reviewed proposed recreational events to be held in the 2023 calendar year;

BE IT RESOLVED that this Council supports the following recreational events and the tentative dates as proposed:

- Pancake Breakfast & Maple Syrup Event - Saturday, March 11th
- Mother's Day Walk on the Voyageur Trail (to Rock Lake Lookout) – Sunday, May 14th
- Provide support at Johnson Township's Pike Fishing Tournament on Sunday, June 25th
- Rock Lake Beach Day on Saturday, July 29th
- Canoe/Kayak Event & BBQ at Rydal Bank Park – Saturday, August 12th (Rain Date Sunday, August 13th)

AND THAT dates for these events can be amended by the Recreation Committee, pending weather, demand,

13. Tri-Neighbours & Waste Management ~ (B. Koehler)
 - a) February 8th Meeting Minutes
14. Cemetery ~ (Keith Hoback)
 - a) Next Cemetery Meeting - Tuesday March 14th – 10 am

15. Library, Parks & Hall ~ (B. West)
 - a) Feb 9th Library Meeting Minutes
 - b) January Expenditure Report & Financials
 - c) Library Board Appointees

2023-65 Mike Jones Beth West

BE IT RESOLVED THAT this Council supports Barbara Moulton's appointment as the Bruce Mines representative for the BMPA Library Board. CARRIED

16. Health and Safety ~ (M. Jones)
 - a) Next Meeting – Feb 22, 2023
17. Personnel:
 - a) Summer Student Positions – Closes Wednesday, March 7, 2023 @ 4:30 p.m.
 - Items 17b-d moved to after closed session

18. Other: N/A
19. UNFINISHED BUSINESS: N/A
20. NEW BUSINESS: N/A
21. DISBURSEMENTS & Financials:
 - a) Expenditures

2023-66 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures:

| | | | |
|-----------------|-------------------|--------------|---------|
| • General | (Jan. 1-31,2023) | \$241,761.18 | |
| • Library | (Dec. 1-31, 2022) | \$11,974.53 | |
| • Library | (Jan. 1-31, 2023) | \$8,451.75 | |
| • Health Centre | (Dec. 31, 2022) | \$13,519.41 | |
| • Health Centre | (Jan. 17, 2023) | \$25,365.17 | CARRIED |

b) Monthly Financial Statements as of Jan 31, 2023 – General & Cemetery

22. BY-LAWS:
 - Council consensus to move/discuss items in 22 to after closed session.

23. NOTICE OF MOTIONS: N/A

24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)

K. Hoback provided updates from HNCEA's recent meetings:

- HNCEA is pursuing marketing initiatives for local grain storage
- HNCEA reviewing ways which plastic/wrapping materials used for agriculture and equipment storage purposes can be locally recycled.

25. CLOSED SESSION:

2023-67 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council proceeds into Closed Session at 8:20 p.m. to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- Personal matters about an identifiable individual, including municipal or local board employees;
- Labour relations or employee negotiations. CARRIED

2023-68 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 9:13 p.m.
CARRIED

RETURN TO OPEN SESSION ITEMS

17b) Staff Vacation Calendar

2023- 69 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council accepts the 2023 Staff Vacation Schedule as presented. CARRIED

17c) Municipal Services & Planning Coordinator – Job Description

2023-70 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the creation of the Municipal Services & Planning Coordinator position and its accompanying job description (as presented & attached);

AND THAT this position is officially established, effective February 20th, 2023. CARRIED

17d) Deputy Clerk-Treasurer – Job Description (update)

2023-71 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council approves the amended job description for the Deputy Clerk-Treasurer (as presented). CARRIED

22) BY-LAWS:

2023-72 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- Municipal Modernization Program – Amendment to Agreement (2023-09)
- Michaela Harcourt – Employment Agreement (2023-10)
- Line Webster – Employment Agreement (2023-11)
- Ledyit Line Turnaround License Agreement – Possamai (2023-12)
- RBC Loan Agreement (2023-13) CARRIED

2023-73 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council approves the Closed Minutes of February 15, 2023 (Regular), February 1, 2023 (Special) as presented. CARRIED.

26. CONFIRMATORY BY-LAW

2023-74 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2023-14, being a by-law to confirm the proceedings of the meeting(s) held prior to and on February 16, 2023. CARRIED

27. ADJOURNMENT:

2023-75 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 9:23 pm to meet again on March 15, 2023, for the next regular meeting, or at the call of the Mayor.

Mayor: Beth West

Clerk: Lars Moffatt

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FCM – Federation of Canadian Municipalities

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. – Ministry

MMP – Municipal Modernization Program

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

NOSM – Northern Ontario School of Medicine

NOHFC – Northern Ontario Heritage Fund Corporation

POA – Provincial Offences Act

RBC – Royal Bank of Canada

RED – Rural Economic Development

Reg. - registration

Rep – Representative

ResIn – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township