

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes- January 18, 2023

Council Meeting & COA, Planning Meeting

Council Chambers - 6:00 pm

Present: Mayor~ Beth West, Councillors: Mike Jones, Kelly Warwick, Keith Hoback

Staff~ Deputy Clerk: Lars Moffatt, RWF~ Chad Mullen (present for open session), Municipal Planner~ Chris Jones (Present for COA meeting)

Public Attendees: See list attached

Absent: Councillor~ Boris Koehler

COA & Planning Meeting:

COA 1. Bill 23 – Planning Updates

- Deferred to February 15, 2023 Regular/COA Meeting

COA 2. Brownell Minor Variance Application – Centre Line Road

2023-07 Kelly Warwick Keith Hoback

WHEREAS Jason and Becky Brownell (Roll #5719 000 003 08500 0000) of Centre Line Road, more specifically lands locating in Con 2 Lot 10, Plummer Township, have made a Minor Variance application to allow 2 dwelling units on one lot in the form of a detached dwelling and an attached accessory or additional dwelling unit;

WHEREAS the application for Minor Variance has been reviewed by Chris Jones, Municipal Planning Services (Township Planner) and Council;

BE IT RESOLVED THAT this Council hereby approves application A-06/2022 for lands described as Concession 2, Lot 10, Plummer Township, to allow for the construction of an attached accessory or additional dwelling unit having a maximum total floor area of 768 ft².

AND FURTHER THAT this approval is subject to noted conditions as identified in the Notice of Decision for Application A-06/2022. CARRIED

COA 3. Adjourn COA & Planning Meeting

2023-08 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment – Planning Act meeting at 6:14 p.m. CARRIED

1. **ADDENDUM TO THE AGENDA** – None

2. **DECLARATION OF PECUNIARY INTEREST**

- Kelly Warwick declared a conflict with the disbursements & financials as the owner of ANP Office Supply and Hughes Supply Co (Item 21a/b)

3. **Municipal Staff Report – Roads**

a) Roads Working Foreperson Report (Chad Mullen)

i. Nov 29 – Jan 9, 2023

b) Staff to send a letter to Bell to reiterate that all trees hanging on their telephone lines are their responsibility and cannot be removed by the Township.

c) Amalgamated Tender

2023-09 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council approves the items as presented (attached) by the Road Working Foreperson for inclusion in the East Algoma Road Superintendent's annual Amalgamated Tender (2023). CARRIED

d) Gravel Purchase

2023-10 Mike Jones Beth West

BE IT RESOLVED this Council approves the Roads Working Foreperson to:

- Pickup 5000 Metric Tonnes of 5/8" Aggregate from Ontario Trap Rock in the 2023 Calendar year, which will be picked up on an as needed basis.
- Compile quotes for the purchase & pickup of 800 cubic metres of 2" Minus aggregate
- Compile quotes for the purchase & delivery of 800 cubic metres of 2" Minus aggregate to the Township South Yard. CARRIED

e) Roads Signs – Quotes

2023-11 Kelly Warwick Keith Hoback

WHEREAS the Roads Working Foreperson has received quotes for required road signs;

BE IT RESOLVED this Council approves the quote provided by Stinson Owl-Lite, for the purchase of the road signs (List attached) in the amount of \$3,058.66 (HST Included).

f) Brandt Maintenance Plan & Extended Warranty – Quotes

2023-12 Keith Hoback Mike Jones

WHEREAS the Roads Working Foreperson has reviewed prospective maintenance plans and extended warranties for the Township's 2022 John Deere 670G Motor Grader and 2022 John Deere 190GW Rubber Tire Excavator;

BE IT RESOLVED THAT this Council approves the purchase of a:

- 1 Year – 1000 hour Proactive Maintenance Plan for the John Deere 670G Motor Grader in the amount of \$7367.76 (plus HST)
- 1 Year – 1000 hour Proactive Maintenance Plan for the John Deere 190 GW Excavator in the amount of \$6349.45 (plus HST). CARRIED

g) Surplus 1988 John Deere Backhoe Bids

2023-13 Keith Hoback Kelly Warwick

WHEREAS the Township has reviewed sealed bids that were submitted for the 1988 410C John Deere Backhoe, which closed on Thursday, January 12th @ 2:00 p.m.

BE IT RESOLVED this Council approves the sealed bid submitted by Larry D. Peterson in the amount of \$28,928.00 (HST Included). CARRIED

h) Surplus Volvo Grader

2023-14 Beth West Mike Jones

WHEREAS no sealed bids were received for the 2001 Volvo Motor Grader;

BE IT RESOLVED THAT this Council removes the minimum reserve bid amount for the Surplus 2001 Volvo motor grader, and that sealed bids can be submitted up to 7 days before the subsequent Council meeting for consideration (until a bid is accepted by Council). CARRIED

i) Roads Projects – Timeline

- RWF to provide Council a rough timeline of when roads projects will be completed in 2023.
- Trunk Road – Plowing
- Council discussed current plowing arrangements for Trunk Road. To be further discussed at the Feb 15th Council meeting.

4. PUBLIC PRESENTATIONS:

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

- a) December 7th, 2022 (Regular)

2023-15 Beth West Kelly Warwick

BE IT RESOLVED that this Council approves the minutes of the December 7th Regular Council meeting and the December 15th Special Meeting as presented. CARRIED

REPORTS:**MUNICIPAL STAFF REPORTS:**

6. Planning & By-law Enforcement (K. Morris)

- a) CBO Fees Increase – Tulloch Engineering

2023-16 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council accepts the new fees for Chief Building Official services as proposed by Tulloch Engineering, and that the new rates be reflected in an amended CBO services agreement between the Township of Plummer Additional and Tulloch Engineering. CARRIED

- b) Building Permit Fees – Review

- Updated fees to be reviewed at Feb 15th Council meeting.

7. Clerk/Treasurer/Tax Collector ~ (L. Moffatt)

- a) 2023 OCIF Allocation - FYI
- b) Website Mockup (Mobile & Desktop)
- c) 2023 MPAC Levy

2023-17 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council approves the 2023 MPAC Levy in the amount of \$21,976.27.

CARRIED

- d) 2021 Financial Indicator Review
- e) 2023 Gas Tax Allocation
- f) 2023 HNCEA Membership Fee

2023- DEFEATED Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council approves the payment of \$757.00 for the Township of Plummer Additional's 2023 HNCEA Membership Fee. DEFEATED

- g) Rural Economic Development Program – Funding

- To be further discussed at the Feb 15th Council meeting.

- h) Township of Warwick Resolution - Railway Contribution Requirements & Municipal Drains

2023- 18 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council supports item 'Q' from Warwick Township regarding CN Railway Contribution Requirements under the Drainage Act. CARRIED

- i) Township of Macdonald, Meredith & Aberdeen Resolution – Virtual Physician Fees

2023-19 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council supports the motion from the Township of Macdonald, Meredith & Aberdeen Additional, calling on the Ministry of Health to revisit the decision to reduce virtual physician fees by 80%, and to fully fund this much-needed medical service for all residents in the Province of Ontario;

AND that a copy of this resolution be sent to all municipalities in the Algoma District, FONOM, Algoma-Manitoulin MPP Michael Mantha, and the Minister of Health. CARRIED

j) Municipality of Tweed Resolution – Natural Gas Prices
2023-20 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council supports the resolution from the Municipality of Tweed, and hereby petitions the Ontario Energy Board to regulate natural gas costs to levels that are affordable for Ontario residents.

AND FURTHER THAT a copy of this resolution be sent to the Municipality of Tweed, the Association of the Municipalities of Ontario, the Premier of Ontario and the Minister of Energy. CARRIED

k) Booth Bridge & Rydal Bank Closure
2023-21 Keith Hoback Kelly Warwick

WHEREAS with the assistance from local engineering firms in recent years, the Township of Plummer Additional has completed several inspections on Booth Bridge, and;

WHEREAS these inspections have indicated that Booth Bridge will require replacement in the next 3-5 years, and;

WHEREAS the recent closure of the Rydal Bank Bridge along Highway 638 has further shown the importance of Booth Bridge, as it is a vital link for the timely response of local emergency services, and is heavily utilized by local residents, businesses and other local traffic. In addition, Booth Bridge has also been utilized as an alternate route for motorists during the closure of the Rydal Bank Bridge.

AND WHEREAS this Council understands the need for infrastructure to be properly maintained and replaced when required, while being aware that the cost to replace Booth Bridge was estimated at roughly 1.5 million dollars when the Township's Roads Need Assessment was completed in 2021.

NOW THEREFORE BE IT RESOLVED THAT this Council authorizes the Clerk to complete a report outlining the importance of Booth Bridge, which will explain the bridge's significance for emergency services being able to respond to local calls in a timely basis, as well as the bridge being a vital transportation link for local residents and businesses.

AND FURTHER THAT this report will be forwarded to Council for review, with the goal of the finalized and approved report to be submitted to Michael Mantha, MPP of Algoma-Manitoulin, and that this report be utilized for future infrastructure funding applications. CARRIED

l) Office & Hall Renovation Bids – Deferred for more information.
m) Office Trailer – Quotes – Deferred for more information.
n) NOHFC – Bruce Station Hall Funding Review – Deferred for more information.
o) Lighthaven Home – Evacuation Centre Request

2023-22 Keith Hoback Mike Jones

WHEREAS Lighthaven Home has requested the use of the Bruce Station Hall as an emergency evacuation centre;

BE IT RESOLVED that this Council approves the use of the hall, pending capacity restrictions and emergency use required by the Township at the same time. CARRIED

8. Community Fire Safety: N/A
9. Community Emergency Management Program ~ (K. Hoback): N/A
10. Animal Control: N/A

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

- a) Algoma Public Health Levy (2023)

2023-23 Keith Hoback Kelly Warwick

BE IT RESOLVED that this Council approves the 2023 Algoma Public Health Levy in the amount of \$30,612.00.

CARRIED

- b) Health Centre Rep Appointee - J. Stopes – Bruce Mines Rep - FYI

- c) Health Centre Financials (If available) – Nothing received

12. Recreation ~ (K. Warwick)

- a) 2023 Recreation Activity Proposals

2023-24 Kelly Warwick Keith Hoback

BE IT RESOLVED that this Council approves Staff to work on the following recreation events that will be hosted in the Township during the 2023 Calendar year:

- Rock Lake Kids' Beach Day
- Community Pancake Breakfast at the Bruce Station Hall
- Kids' fishing derby on Rock Lake
- Community Hike on the Voyageur Trail
- Community Canoe/Kayak Event
- For Staff to provide administrative assistance with the "What Lies Beneath" Geology Tour. CARRIED

- b) Joint Recreation Meeting (Bruce Mines/Johnson)

2023-25 Mike Jones Kelly Warwick

WHEREAS the Township of Plummer Additional is looking to establish cost efficient and effective recreational synergies with neighbouring municipalities;

AND WHEREAS Plummer Additional has previously partnered with Johnson Township and the Town of Bruce Mines to provide joint recreational services and events;

BE IT RESOLVED that this Council invites representatives from the Town of Bruce Mines and Johnson Township to meet with representatives from the Township of Plummer Additional, to prospectively discuss how all three municipalities can work together to provide joint recreation services and/or events. CARRIED

- c) OTF Resilient Communities Funding – Closes Feb 1st, 2023

2023-26 Kelly Warwick Keith Hoback

WHEREAS there is funding currently available & offered by the Ontario Trillium Foundation;

BE IT RESOLVED THAT this Council authorizes staff to apply for a Resilient Communities Fund Grant in the amount of \$170,000 over 2 years and apply for the:

- Hiring of a recreation coordinator to plan & coordinate recreation/community programming for all demographics, and to complete community-based consultations to help deliver effective recreation programming in the future.
- Purchase of equipment, supplies and expenses required to further support recreation planning, programming and community events that will be undertaken. CARRIED

- d) Central Algoma Intermediate School – Skating – Funding Request

2023-27 Kelly Warwick Keith Hoback

WHEREAS Central Algoma Intermediate School is requesting donations from neighbouring municipalities to

offer local grade 7/8 students skating at the Desbarats Arena;

BE IT RESOLVED THAT this Council approves a donation in the amount of \$100.00 to help fund this excellent initiative. CARRIED

13. Tri-Neighbours & Waste Management ~ (B. Koehler)

a) December 14th, 2022 - Meeting Minutes

b) January 11th, 2023 - Meeting Minutes

c) Rose Lake Landfill – Open Wednesdays 3-7 p.m. (April 5-October 25, 2023)

14. Cemetery ~ (Keith Hoback)

a) Next Cemetery Meeting - Tuesday March 14th – 10 am

15. Library, Parks & Hall ~ (B. West)

a) Library November Financials

b) December Minutes

16. Health and Safety ~ (M. Jones)

17. Personnel:

a) T. Brown – Retirement

2023-28 Mike Jones Kelly Warwick

WHEREAS Tom Brown has tendered his resignation effective June 30, 2023;

BE IT RESOLVED THAT this council accepts with regret his resignation and thanks him for his service and dedication through the years. CARRIED

18. Other:

a) HNCEA – Investment Readiness (DRAFT)

b) Investment Readiness Report - Council Priorities

- Council to utilize same priorities as outlined in 2012 Municipal Economic Development Report
- Council advised that “ensuring a high-quality of life for seniors” was a priority that should be added to the report.

20. NEW BUSINESS:

21. DISBURSEMENTS & Financials:

A) Expenditures Dec 1 – 31, 2022

B) Monthly Financial Statements

2023-29 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for Dec 1 – 31, 2022:

a) General	\$262,359.05
b) Cemetery	\$313.02. CARRIED

22. BY-LAWS:

2023-30 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- a) 2023-01 RBC Temporary Borrowing
- b) 2023-02 Tax Ratio

- c) 2023-03 Interim Taxes
- d) 2023-04 RBC Master Client Agreement
- e) 2023-05 RBC Visa Business Card Agreement
- f) 2023-06 Credit Card Use Policy
- g) 2023-07 Tulloch Engineering- Appoint CBO (Amends 2017-09). CARRIED

23. **NOTICE OF MOTIONS** - None

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

- Effective Monday, February 20, 2023, Cloudslee Church will no longer be plowed by Plummer Additional roads staff.

25. **CLOSED SESSION:**

- a) Identifiable

2023-31 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council proceeds into Closed Session at 8:48 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- a) the security of the property of the municipality or local board;
- b) Personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

2023-32 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 10:00 p.m.

CARRIED

2023-33 Keith Hoback Kelly Warwick

BE IT RESOLVED that this Council approves the Closed minutes of December 7th and December 15th. CARRIED

26. **CONFIRMATORY BY-LAW**

2023-34 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2023-08, being a by-law to confirm the proceedings of the meeting(s) held prior to and on January 18, 2023. CARRIED

27. **ADJOURNMENT:**

2023-35 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council adjourns the Meeting at 10:02 pm to meet again on February 15th, 2023 for the next regular meeting, or at the call of the Mayor. CARRIED

Mayor: Beth West

Clerk: Lars Moffatt

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FCM – Federation of Canadian Municipalities

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. – Ministry

MMP – Municipal Modernization Program

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

NOSM – Northern Ontario School of Medicine

NOHFC – Northern Ontario Heritage Fund Corporation

POA – Provincial Offences Act

RBC – Royal Bank of Canada

RED – Rural Economic Development

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township