

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes August 17, 2022

Regular Council and Planning Meeting

Council Chambers - 6:00 pm

Present:

Mayor~Beth West; Councillors~Mike Jones, Boris Koehler, Keith Hoback,

Absent: Kelly Warwick

Staff~Clerk Vicky Goertzen-Cooke, RWF~ Chad Mullen, Deputy Clerk-Treasurer~Lars Moffatt

Other: Chris Jones Municipal Planner (via phone at 6 pm), Chris Vanderheyden , PSD (via Zoom at 7 pm)

Committee of Adjustment (COA) and Planning Meeting:

COA 1 Martin, Isaiah, #540 Braniff Road

a) Consent to sever #1 (75 ha)

2022-210 Beth West Keith Hoback

BE IT RESOLVED THAT this Council approves the severance application for Isaiah Martin B-O1/2022 to create a new lot with an area of 57 ha and a frontage of approximately 900 metres subject to such standard conditions and other application specific conditions as identified in the Notice of Decision regarding the property described as being Part of the NE1/4 and NW1/4 of Section 19 in the geographic Township of Lefroy, located in the corporate boundaries of the Township of Plummer Additional. Assessment Roll # 5719 000-007-05100-0000. CARRIED

b) Consent to sever #2 (27 ha)

2022-211 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the severance application for Isaiah Martin B-O3/2022 to create a new lot with an area of 27 ha and a frontage of approximately 172 metres subject to such standard conditions and other application specific conditions as identified in the Notice of Decision regarding the property described as being Part of the NE1/4 and NW1/4 of Section 19 in the geographic Township of Lefroy, located in the corporate boundaries of the Township of Plummer Additional. Assessment Roll # 5719 000-007-05100-0000. CARRIED

COA 2 Adjourn COA & Planning Meeting

2022-212 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment – Planning Act meeting at 6:15 pm. CARRIED

Chris Jones left the meeting

1. ADDENDUM TO THE AGENDA

2022-213 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council approves the Addendum to Agenda as follows:

a) Clerk Treasurer appointment by-law 2022-47 (under 22d)

b) Deputy Clerk Treasurer appointment by-law 2022-48 (under 22e). CARRIED

2. DECLARATION OF PECUNIARY INTEREST none noted

3. Municipal Staff Report – Roads

- a) Roads Working Foreperson Report (Chad Mullen)
 - i. July 12- Aug 8 , 2022
 - ii. Rubber tire excavator quotes to come to Sept. mtg.
- b) Tulloch, Spencer – request for reimbursement bike damages

2022-214 Mike Jones Boris Koehler

WHEREAS Spencer Tulloch reported that he damaged his motorbike due to loose gravel on Braniff Road, and;
WHEREAS he has submitted an invoice for \$48.53 for a pad/footboard for his motorbike;

BE IT RESOLVED THAT this Council does not approve of paying the invoice. CARRIED

It was noted that operators of vehicles are to drive to the conditions.

- c) Veerman Tile Drain Plan (FYI)
- d) 5th Concession – project update: construction postponed to 2023
- e) Bi-Annual Bridge Report – Kresin Eng.
- f) Cloudslee – 48" culvert replacement (Resln)

2022-215 Keith Hoback Mike Jones

WHEREAS it has been identified that a culvert on Cloudslee Road between Duff and Chapman roads being 48" diameter x 60' long and is 25'-30' below grade is in need of replacement, and;

WHEREAS the depth is beyond the reach of our backhoe and rental excavator;

BE IT RESOLVED THAT this Council approves the RWF to hire J. Bean Construction to remove and replace the culvert. CARRIED

Chad Mullen left the meeting at 6:28 pm

4. PUBLIC PRESENTATIONS: PSD under item 7c)**5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

2022-216 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council approves the Minutes of July 20, 2022 (Regular), July 21, 2022 (Special Meeting) as presented. CARRIED

REPORTS:**MUNICIPAL STAFF REPORT'S continued:****6. Planning & By-law Enforcement (K. Morris)**

- a) Building Permit Summary – Aug 8, 2022

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

- a) Highspeed Internet – Getting Ontario Connected, approval dates - delegation of permit approvals

2022-217 Mike Jones Boris Koehler

WHEREAS under Building Broadband Faster Act 2021, Municipalities are to review and respond to right of way permit applications within 10 days for projects equal to or less than 30 km or 15 days if more than 30 km;

BE IT RESOLVED that this council delegates authority to the Clerk-Treasurer or designate to authorize permit applications (including provisions to stop and restart timelines in case of material deficiency or material issues in the applications) for broadband installations under the Building Broadband Faster Act, 2021, and; FURTHER that staff is authorized to consult with Tulloch Engineering and the Municipal Planning Services as required prior to issuing said permits. CARRIED

b) Consolidated Financials

2022-218 Mike Jones Keith Hoback

BE IT RESOLVED that this Council acknowledges receipt and approves of the BDO Consolidated Financial Statements for 2021. CARRIED

c) Asset Management Plan - MOVED down in the Agenda until 7 pm (after section 21)

d) Notice – fees and charges - Transfers between accounts, Registration of Site Plans – next month;

bk building permit: bring sept mtg

e) MMP#3 – next steps; scanner, EncompassIT engagement

2022-219 Boris Koehler Keith Hoback

WHEREAS the next phase under the MMP#3 Funding model is to digitize documents;

BE IT RESOLVED that this Council approves EncompassIT to:

a) Install scanners, including updating information technology hardware assets that are required

b) Install records management software

c) Train staff

d) Coordinate the sorting, purging, renaming, scanning - digitization of Township documents. CARRIED

f) Reminder – Deadline for Election Nomination Papers is **August 19th @ 2:00 pm**. Cash or Certified Cheque. \$100 for Councillor, \$200 for Mayor.

8. Community Fire Safety: n/a

9. Community Emergency Management Program ~ (M. Jones): (update- met on Aug 9th)

a) Meeting Notes Aug 9, 2022

• Staff to enquire:

○ the status of the Ham Operator?

○ Rydal Bank Dam – inspections?

○ Fire pumper truck weights?

○ Potentially adding into the Emergency Plan:

■ the St. John's Ambulance?

■ Canadian Coast Guard?

b) HIRA

c) CI

d) Emergency Program

e) Emergency Plan

b, c, d, e, reviewed by the CEMC Group and Council no changes at this time other than contacts.

Above Items to come back to the November meeting after the Election for confirmation of names.

10. Animal Control:

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler): n/a

12. Recreation ~ (B. Koehler)
a) Sport Court – update & field access
Karhi Construction has mobilized equipment to the area of excavation; waiting on delivery of a packer; Karhi has confirmed they will complete the job by August 31st; Court top vendor to be rescheduled to complete the next steps upon completion of work by Karhi.

13. Tri-Neighbours & Waste Management ~ (B. Koehler)

a) GFL Price increase

2022-220 Boris Koehler Keith Hoback

BE IT RESOLVED that this council acknowledges the increases in fees from GFL per contract. CARRIED

b) Blue Box Transition – reviewed

c) August 11, 2022 Minutes

14. Cemetery ~ (Keith Hoback)

a) August 9th Mtg cancelled; next meeting October 11th @ 10 am

b) Tree removal quotes

2022-221 Keith Hoback Mike Jones

BE IT RESOLVED that this Council approves the quote from Algoma Tree Service in the amount of \$2,118.75 for tree removal at Cloudslee Cemetery. CARRIED

C. Mullen will remove the trees by the road

15. Library, Parks & Hall ~ (B. West)

a) July 2022 Financials

16. Health and Safety ~ (M. Jones)

17. Personnel: *Council consensus to move personnel to the closed session*

a)

i. Nancy Lapish (part-time Admin Assistant) resignation – Nov. 11th, 2022

ii. Vicky Goertzen-Cooke (Clerk) resignation – Dec. 31^s, 2022

iii. Carol Cope (part-time Admin Assistant) – resignation August 25th, 2022

b) Christmas Closure

2022-222 Mike Jones Keith Hoback

WHEREAS the Algoma District School Board has determined that the Christmas break will be from December 19th, 2022 – January 2nd, 2023 inclusive;

BE IT RESOLVED THAT this council approves the office to be closed for the same period of time. CARRIED

c) Deputy Clerk-Treasurer – Intern – moved to closed session

d) Clerk- Treasurer – resign – moved to closed session

18. Other:

a) Voter's mailing addresses on voting list - Twsp of Matachewan

2022-223 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this council supports the Township of Matachewan in their efforts to have the mailing addresses of voters on the voter's list that is provided to candidates, and;

THAT a copy of this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and

Housing, and the Canadian Civil Liberties Association. CARRIED

b) Draven Alert – Town of Mattawa

2022-224 Keith Hoback Mike Jones

BE IT RESOLVED THAT this council supports the Town of Mattawa in their efforts to request that the Minister of the Solicitor General, the Commissioner of the Ontario Provincial Police, and the Premier's Office be requested to make the necessary changes to the Amber Alert system and create a new alert call the Draven Alert, which will protect vulnerable children who have not been abducted but are at a high risk of danger, injury or death and alert the public that they are missing, and;

THAT a copy of this resolution be sent to AMO for consideration. CARRIED

c) Livestock fees – Mun. of Tweed

2022-225 Mike Jones Boris Koehler

WHEREAS the Ontario Ministry of Agriculture, Food and Rural Affairs administers the Ontario Wildlife Damage Compensation Program to provide compensation to farm producers for livestock killed by wildlife, and;

WHEREAS Ontario Municipalities administer the program on behalf of OMAFRA by appointing a Livestock Investigator and staff to work on the claims, and;

WHEREAS the costs associated with the wildlife damage claims typically exceeds the administration fee per claim as provided to the Municipality by OMAFRA;

BE IT RESOLVED THAT this council supports the Municipality of Tweed in their efforts to request that the Ministry of Agriculture, Food and Rural Affairs reviews and increase the administration fee. CARRIED

Deputy Clerk to confirm the Admin amount from OMAFRA.

19. **UNFINISHED BUSINESS:**

20. **NEW BUSINESS:**

21. **DISBURSEMENTS & Financials:**

- a) Expenditures July 1- July 31, 2022
- b) Monthly Financial Statements

2022-226 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for July 1-31, 2022: General \$315,675.46, Cemetery \$1,185.22, Health Centre (Jul 26) \$8,653.75. CARRIED

7:05 pm

item 7c) – Zoom presentation by Chris Vanderheyden Senior Consultant, Asset Management, PSD Citywide Inc.:

Provided an overview of where the Asset Management Plan is in the cycle and the next steps; Plummer Township is compliant with the Provincial regulations.

- Plan will be uploaded to the Website

2022-227 Mike Jones Boris Koehler

BE IT RESOLVED that this council approves the Asset Management Plan as presented. CARRIED

22. **BY-LAWS:**

2022-228 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council gives three readings and approves:

- a) Election Audit Compliance Committee By-Law 2022-44
- b) Open Air Burning By-Law 2022-45
- c) Bell 911 Agreement By-Law 2022-46. CARRIED

- d) Clerk-Treasurer (#47) – move to closed
- e) Deputy Clerk-Treasurer (#48) – move to closed

23. **NOTICE OF MOTIONS**

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

K. Hoback – Cemetery:

- would like lane markers/stakes at the Cemetery for ease of finding deceased from the maps.
- Maps to be re-printed due to fading; list/maps to be updated each spring

25. **CLOSED SESSION:** Identifiable, employee negotiations

- a) Closed Minutes – July 20, 2022 (Regular)
- b) Closed Minutes – July 21, 2022 (Special mtg)

Lars Moffatt left the meeting.

2022-229 Beth West Mike Jones

BE IT RESOLVED THAT this Council proceeds into Closed Session at 7:34 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- a) Personal matters about an identifiable individual, including municipal or local board employees;
- b) Labour relations or employee negotiations; CARRIED

2022-230 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 8:05 pm.
CARRIED

2022-231 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council approves the closed minutes of July 20th and July 21st, 2022 as presented.
CARRIED

2022-232 Mike Jones Keith Hoback

WHEREAS Nancy Lapish has tendered her resignation effective November 11th, 2022;

BE IT RESOLVED THAT this council accepts with regret her resignation and thanks her for her service and dedication through the years. CARRIED

2022-233 Boris Koehler Mike Jones

WHEREAS Vicky Goertzen-Cooke has tendered her resignation effective Dec 31st, 2022;

BE IT RESOLVED THAT this council accepts with regret her resignation and thanks her for her service and dedication through the years. CARRIED

2022-234 Keith Hoback Boris Koehler

WHEREAS Carol Cope has tendered her resignation effective August 25th , 2022;

BE IT RESOLVED THAT this council accepts with regret her resignation and thanks her for her service and dedication through the years. CARRIED

2022-235 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council gives three readings and approves:

- a) Clerk Treasurer appointment by-law 2022-47
- b) Deputy Clerk Treasurer/NOHFC Intern appointment by-law 2022-48. CARRIED

26. CONFIRMATORY BY-LAW

2022-236 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2022-49, being a by-law to confirm the proceedings of the meeting(s) held prior to and on August 17, 2022. CARRIED

27. ADJOURNMENT:

2022-237 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:13 pm to meet again on September 21, 2022 for the next regular meeting, or at the call of the Mayor. CARRIED

*Special meeting to be set up on Wed. August 24th at 4:30 pm via Zoom for the NOHFC Agreement.

Mayor: Beth West

Clerk: Vicky Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services

Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. – Ministry

MMP – Municipal Modernization Program

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding
MPAC – Municipal Property Assessment
Corporation
Mtg - Meeting
MTO – Ministry of Transportation
MWRC – Municipal Waste & Recycling Consultants
N/A – not applicable
NOSM – Northern Ontario School of Medicine
POA – Provincial Offences Act
RBC – Royal Bank of Canada
RED – Rural Economic Development
Reg. - registration
Rep – Representative
Resln – Resolution
RFQ – Request for Quote
ROMA – Rural Ontario Municipal Association
RWF – Road Working Foreperson
SSM – Sault Ste. Marie
TMM – The Managed Municipality
TSSA – Technical Standards and Safety Authority
TWSP - Township