

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes May 18, 2022

Regular Council and Planning Meeting

Bruce Station Hall - 6:00 pm

Present:

Mayor~Beth West; Councillors~Mike Jones, Boris Koehler, Keith Hoback, Kelly Warwick

Staff~Deputy Clerk Lars Moffatt, Chad Mullen Roads Working Foreperson

Presenters~ Janet Gordanier & Anne Cranston

Committee of Adjustment (COA) and Planning Meeting:

COA 1 Site Plan Agreement- Curtis, Mike (#22) (170 Lane 8)

2022- 115 Kelly Warwick Beth West

WHEREAS Mike Curtis (roll #5719 000 003 11500 0000) has made an application to construct a detached garage.

AND WHEREAS the Municipality is prepared to authorize such construction subject to the owner entering into a Site Plan Agreement, and;

WHEREAS the proposal has been reviewed by Chris Jones, Municipal Consulting Services (Township Planner) and Council;

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2022-22 which is a Site Plan Agreement (including all Schedules) with Mike Curtis at 170 Lane 8 (Caribou Lake) on lands legally described as located in the South Half of Lot 12, Concession 2 Township of Plummer Additional, District of Algoma.

This Site Plan will be registered upon the lands to which it applies. CARRIED

COA 2 Adjourn COA and Planning Meeting

2022-116 Beth West Mikes Jones

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment – Planning Act meeting at 6:08 pm. CARRIED

1. ADDENDUM TO THE AGENDA - NONE

2. DECLARATION OF PECUNIARY INTEREST

Kelly Warwick declared a pecuniary interest regarding #21-Financials as the owner of ANP Office supply.

3. Municipal Staff Report – Roads

a) Roads Working Foreperson Report (Chad Mullen)

i. April 12 – May 9 , 2022

- RWF noted that there are numerous culverts that will need to be replaced throughout the Township, as they have lifted due to excessive frost from this winter.
- Council agreed that a Special Meeting dedicated to solely roads items would be effective in identifying and addressing a variety of roads items.

b) NDMRF Excess Soil - Proposed Regulation Changes under the Aggregate Resources Act

c) Tractor Rental – roadside grass cutting

- Council was not in favour of renting the Tractor for 2 months, which was the practice done in previous years. Would like staff to run the Tractor as much as possible during the 1 month rental.

2022-117 Boris Koehler Kelly Warwick

BE IT RESOLVED THAT this Council approves the tractor rental from North Shore Tractor for one month in the amount of \$3,729.00 including taxes. CARRIED

d) Rubber Tire Excavator (verbal estimate \$315,000) [M.Jones/C. Mullen] – Discussion was deferred to be reviewed in depth at the roads special meeting (Date TBD)

e) Micro Blaster; Sales, Tulloch, Insurance Comments

- Insurance company noted there may be an increase in annual premiums if this equipment is purchased & used.

2022-118 Boris Koehler Kelly Warwick

WHEREAS the Road Working Foreperson has requested to purchase a Micro Blaster in the amount of \$3,164.00 + shipping, and;

WHEREAS the Road Working Foreperson has reviewed the rules and safety protocols/training surrounding the use of this item, and;

WHEREAS information from Tulloch Engineering and the Insurance Company have been reviewed;

BE IT RESOLVED THAT this Council defers purchase of a Micro Blaster for more information. CARRIED

f) Culverts to Tender – Motion withdrawn

- RWF identified several large culverts on Cloudslee & Duff Road that will require replacement, as outlined in the Asset Management Plan.
- Discussion was deferred to be discussed at the roads special meeting.

g) Centre Line Road – follow up from prev. mtg – discussion – Motion Withdrawn

- In order to permanently repair a section of Centre Line Road, the RWF identified the need for significant aggregate, geotextile and roller-packer services, with an estimated cost of \$40,000
- Council was not in favour of completing the permanent repair in 2022 as the area of concern has dried up. Council would like the RWF to review options to fix this section of the roadway in future years.

4. PUBLIC PRESENTATIONS: 6:45 pm

Janet Gordanier & Anne Cranston – Trefry Centre & Seniors updates

i. Presentation

- Requested funding to help manage the cost of their growing operations. Numerous local municipalities have contributed funds this year.
- Trefry Centre Staff/Committee members requested newsletters and more information on their services to be posted to the Plummer website.
- The Trefry Centre is the only remaining pilot project of 3 that were approved for funding back in 2013.

ii. Minutes March 2022

iii. Minutes April 2022

iv. Funding Request \$1,123

2022-119 Boris Koehler Mike Jones

WHEREAS the Trefry Centre has requested \$1,123.00 in funding;

BE IT RESOLVED that this council approves a 2022 donation. CARRIED

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

2022-120 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council approves the Minutes of April 20<sup>th</sup> & April 27<sup>th</sup>, 2022. CARRIED

REPORTS:

MUNICIPAL STAFF REPORT'S continued:

## 6. Planning &amp; By-law Enforcement (K. Morris)

- a) Building Permit Summary – no updates from previous report (April)

## 7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

- a) BDO Draft Audited Financial Statements

2022-121 Keith Hoback Boris Koehler

BE IT RESOLVED that this council acknowledges and approves the draft BDO financial statements. CARRIED

- b) Funding Summary

- c) OCIF Formula uses – allocation

2022-122 Kelly Warwick Mike Jones

BE IT RESOLVED that this council approves the 2022 OCIF allocation to be utilized as follows:

- For capital costs of constructing, rehabilitating, replacing or improving, in whole or in part, a tangible core infrastructure asset;
- For the Development and implementation of asset management plans (e.g. software, training and inspections);
- For any planning and assessment costs, such as the costs of environmental planning, surveying, engineering, architectural supervision, testing and management consulting services;
- With the remainder to be set aside in a reserve for 2023. CARRIED

- d) CCBF - GAS Tax uses – allocation

2022-123 Keith Hoback Boris Koehler

BE IT RESOLVED that this council approves the 2022 CCBF-Gas Tax allocation to be utilized on Local roads and bridges infrastructure. CARRIED

## 8. Community Fire Safety:

- a) 2022 Fire Budget – Was not available for meeting

## 9. Community Emergency Management ~ (M.Jones):

- a) Community Safety & Well Being

## 10. Animal Control: n/a

COMMITTEE REPORTS:

## 11. Health &amp; Health Centre ~ (B. Koehler)

- a) Health Centre Budget – Was not available for meeting.

## 12. Recreation ~ (B. Koehler)

- a) Deposit for Flexcourt Canada

2022-124 Keith Hoback Kelly Warwick

BE IT RESOLVED that this Council approves the deposit of \$16,300.00 for the sport court quote from Flex Court. CARRIED

- b) Engineer report (May 13<sup>th</sup> inspection of court base)

- Engineers noted depth of excavation for sport pad would likely need to increase. Final depth and design will be provided at the next meeting.

13. **Tri-Neighbours & Waste Management ~ (B. Koehler)**

- a) 2021 Audited Financial Statements – Not yet available
- b) Reminder – Spring Fling – self haul waste day – May 21<sup>st</sup> from 9 am – 5 pm
- c) Minutes – May 11<sup>th</sup>
- d) Budget

2022-125 Boris Koehler Keith Hoback

BE IT RESOLVED that this Council approves the 2022 Tri-Neighbours Levy in the amount of ~~\$4,178.00~~  
\$4,178.50\*. CARRIED

\*Number Corrected

14. **Cemetery ~ (Keith Hoback)**

- a) Next mtg Saturday, June 11 @ 9 am

15. **Library, Parks & Hall ~ (B. West)**

- a) Library – Minutes, Financials
- b) Library – Budget

2022-126 Kelly Warwick Mike Jones

BE IT RESOLVED that this Council approves the 2022 Library Levy in the amount of \$22,158.29. CARRIED

16. **Health and Safety ~ (M. Jones) – N/A**17. **Personnel:**

- a) HR Minutes – Summer Student
- b) HR Resln to extend the Road's Student to 8 wks.

2022-127 Mike Jones Keith Hoback

WHEREAS the Township did not receive funding for an Office Student and therefore will not be incurring any expenses for that position, and;

WHEREAS the funding model for the Road's Summer Student was awarded for 7 weeks at 40 hours per week and the Cemetery/Recreation Summer Student was awarded for 8 weeks at 35 hours per week;

BE IT RESOLVED THAT this council accepts the Human Resources Committee recommendations to extend the Road's Summer Student position to a full 8 weeks at 40 hours per week and increase the house of the Cemetery/Recreation Student to 40 hours per week for 8 weeks. CARRIED

18. **Other:**19. **UNFINISHED BUSINESS:**20. **NEW BUSINESS:**21. **DISBURSEMENTS & Financials:**

- a) Expenditures April 1 – April 30, 2022
- b) Monthly Financial Statements

2022-128 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for  
April 1 - 30, 2022:

a) General	\$176,864.31	
b) Cemetery	\$12.50	
c) Health Centre (May 5)	\$2,612.35	CARRIED

22. BY-LAWS:

- a) Canada Summer Jobs - Summer Student – Agreement (#31)
- b) Land Agreement purchase – Lendak (5<sup>th</sup> Con) (*defer to after closed session*) (#32)

2022-129 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council gives three readings and approves the following By-Laws:

- 1) 2022-31 Canada Summer Jobs Agreement
- 2) 2022-32 Land purchase agreement with Andrea Lendak & Fraser Hjorring. CARRIED

23. NOTICE OF MOTIONS

24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)

- Discussion in regard to potential installation of park equipment/gazebo being placed at Rydal Bank Park (owned by the MNRF)

25. CLOSED SESSION:

- a) Closed Minutes

2022-130 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council proceeds into Closed Session at 7:59 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- a) A proposed or pending acquisition or disposition of land for municipal or local board purposes;
- b) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; CARRIED.

2022-131 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 8:10 pm. CARRIED

2022-132 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council approves the closed minutes of April 20<sup>th</sup> 7 April 27<sup>th</sup>, 2022 as presented. CARRIED

26. CONFIRMATORY BY-LAW

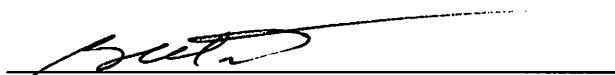
2022-133 Boris Koehler Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2022-33, being a by-law to confirm the proceedings of the meeting(s) held prior to and on May 18, 2022. CARRIED

27. ADJOURNMENT:

2022-134 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:27 pm to meet again on June 15, 2022 for the next regular meeting, or at the call of the Mayor. CARRIED



Mayor: Beth West



Deputy Clerk: Lars Moffatt

Acronyms:

@ = at

ADSSAB – Algoma District Social Services  
Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities

Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. – Ministry

MMP – Municipal Modernization Program

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

POA – Provincial Offences Act

RBC – Royal Bank of Canada

RED – Rural Economic Development

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township