

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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**Minutes April 20, 2022**

Regular Council and Planning Meeting

Bruce Station Hall – 6:00 pm

Present:

Mayor~Beth West; Councillors~Mike Jones, Boris Koehler, Keith Hoback, Kelly Warwick

Staff~Clerk Vicky Goertzen-Cooke,

Observer: Lars Moffatt

**Committee of Adjustment (COA) and Planning Meeting:**

COA 1 Site Plan Agreement (#21)– Jeff Cormier (#84 Waltonen Rd)

2022-75 Boris Koehler Mike Jones

WHEREAS Jeff Cormier (Roll #5719 000 006 0700 0000) has submitted a Site Plan Agreement application subsequent to a recently obtained Minor Variance on #84 Waltonen Road, and;

WHEREAS the Site Plan Agreement has been reviewed by Chris Jones, Municipal Consulting Services (Township Planner) and Council;

BE IT RESOLVED THAT this Council hereby approves by-law 2022-21 being a Site Plan Agreement for roll 006-070, #84 Waltonen Road, lands legally described as Lot 14, Plan M-189, PCL 3151 ACS, Part 2, Plan 1R-7663 located in Part of Lot 3, Concession 2, Township of Plummer Additional.

This Site Plan will be registered upon the lands to which it applies. CARRIED

COA 2 – on hold for Planner's comments

COA 3 Adjourn COA and Planning Meeting

2022-76 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment – Planning Act meeting at 6:07 pm. CARRIED

**1. ADDENDUM TO THE AGENDA**

2022-77 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council approves the Addendum to Agenda as follows:

- a) Algoma District Social Services Board – budget and 2022 Levy (Under 7i)
- b) Renner – Land purchase Agreement (if available – under 22)
- c) Noel – Underground power connection (if available – under 3h). CARRIED

**2. DECLARATION OF PECUNIARY INTEREST**

Kelly Warwick declared a pecuniary interest regarding #21 Financials as the owner of ANP Office supply.

**3. Municipal Staff Report – Roads**

a) Roads Working Foreperson Report (Chad Mullen)

i. Mar 8 – April 11, 2022

b) Algoma Federation Farmers – Slow Moving Vehicle signage funding

- Council consensus - people should be aware and pay attention to the area they are driving in; too many signs get cluttered and ignored; part of the drive test is an awareness of the “slow-moving vehicle sign” that often is attached to farm equipment.

2022-78 Boris Koehler Kelly Warwick

WHEREAS the Algoma Federation of Agriculture works to advocate on behalf of local needs and interests of the agricultural sector – in 2021, AFA sponsored mobile ‘Caution – Wagon Turning’ signs for farmers to use while moving wagons, and;

WHEREAS to further promote road safety, AFA is currently applying for funding (75% reimbursed) to help offset the costs of installing 'Caution – Slow Moving Vehicle' signs along roads to help improve public & farmer safety and identify areas with high farm traffic and has requested that the Township purchase and install the signage before the end of July 2022;

BE IT RESOLVED THAT this Council does not participate in this program this time. CARRIED

c) Regular Fuel Tank & Vendor switch

2022-79 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council approves purchase of a 300 gallon fuel tank from Coop in the amount of \$1,779.75 inc. taxes with pump, nozzle and electrical installation in the amount of approximately \$1,863.37 inc. taxes. CARRIED

2022-80 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council approves the RWF to switch fuel vendors from Coop to McDougall Energy due to pricing incentives. CARRIED

d) Hot Box quote

2022-81 Boris Koehler Keith Hoback

WHEREAS quotes have been received and reviewed;

BE IT RESOLVED THAT this Council approves the purchase of a 2022 KM International 400 TEDD (air jacketed) Asphalt Hotbox Reclaimer in the amount of \$42,216.55 incl taxes from Craftco Inc. CARRIED

e) Summer Tire quotes

2022-82 Keith Hoback Kelly Warwick

WHEREAS quotes have been received,

BE IT RESOLVED THAT this Council approves the purchase of Michelin LTX A/12 summer tires (with tire sensor) from KAL Tire in the amount of \$1,919.01. CARRIED

f) OTR product purchase – Centre Line Rd; ResIn withdrawn

- Council not in favour purchasing OTR at this time to place a temporary patch on this section.
- Culvert inspection to take place and report back to council regarding beaver control in this area.

2022-WTD Boris Koehler Mike Jones

WHEREAS the RWF has provided an estimate of 220 Metric Tonnes of Ontario Trap Rock required to repair a section of Centre Line Road;

BE IT RESOLVED that this council authorizes the Road Working Foreperson to purchase 220 Metric Tonnes of OTR with an estimate value of \$3,607.00. WITHDRAWN

g) Public comments regarding Trunk were due April 8<sup>th</sup> – none received.

h) Noel – underground Algoma Power connection – Waltonen

2022-83 Kelly Warwick Keith Hoback

BE IT RESOLVED that this council approves the Algoma Power Connection for underground power for Anne & Guy Noel at 296 Waltonen Road as in the attached drawing. CARRIED

Council consensus to return to COA #2 for consideration:

Unable to contact the Planner, Landowner to provide/confirm accurate measurements as there appears to be some discrepancy in his submission; ResIn deferred to the next regular meeting.

COA 2 Site Plan Agreement (#22) - Curtis, Mike (#170 Lane 8)

2022-DEFERED Kelly Warwick Keith Hoback

WHEREAS Mike Curtis(roll #5719 000 003 11500 0000) has made an application to construct a detached garage.

AND WHEREAS the Municipality is prepared to authorize such construction subject to the owner entering into a Site Plan Agreement, and;

WHEREAS the proposal has been reviewed by Chris Jones, Municipal Consulting Services (Township Planner) and Council;

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2022-22 which is a Site Plan Agreement (including all Schedules) with Mike Curtis at 170 Lane 8 (Caribou Lake) on lands legally described as located in the South Half of Lot 12, Concession 2 Township of Plummer Additional, District of Algoma.

This Site Plan will be registered upon the lands to which it applies. DEFERED

2022-84 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council re-adjourns the Committee of Adjustment – Planning Act meeting at 6:45 pm. CARRIED

#### 4. PUBLIC PRESENTATIONS n/a

#### 5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

2022-85 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council approves the Minutes of March 16<sup>th</sup>, 2022. CARRIED

#### REPORTS:

##### MUNICIPAL STAFF REPORT'S continued:

6. Planning & By-law Enforcement (K. Morris)  
a) Building Permit Summary – March 2022 report

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)  
a. MMAH – Annual Repayment Limit  
b. MMP#3 – Computer Purchase upgrade – quotes

2022-86 Keith Hoback Boris Koehler

WHEREAS quotes have been received and reviewed;

BE IT RESOLVED that this council approves the quote TMM for computer upgrades under the MMP#3 Funding model in the amount of \$6,974.36 inc. taxes. CARRIED

- c. Senior Community Grant Funding announcement 2022 – deadline April 28<sup>th</sup>

2022-87 Kelly Warwick Mike Jones

WHEREAS the Seniors Community Grants (SCG) support local not-for-profit community groups and organizations to deliver programs and opportunities that encourage greater social inclusion, volunteerism and community engagement for older adults (aged 55+), and;

WHEREAS the ministry has identified four priority areas to support older Ontarians across the province:

1. Age at home and in communities
2. Be safe and secure

3. Remain healthy, active, and socially engaged
4. Participate in the labour market and economy as they wish, and;

WHEREAS the Senior Community Grant Program will support these priorities by funding organizations with up to \$25,000 that will:

1. Strengthen the safety and well-being of older adults (e.g., delivery of programs about falls prevention or elder abuse awareness / prevention).
2. Adapt and deliver programs and services to isolated older adults either virtually (e.g., internet or telephone-based programs) or in-person (following current provincial guidelines) so they can stay active and socially engaged.
3. Create safe opportunities for older adults to network and increase participation in community labour markets through virtual mentoring, volunteerism, and training to support entrepreneurship.
4. Focus on supporting these priorities for rural and urban Indigenous communities, specifically, Indigenous seniors.

**BE IT RESOLVED** that this council approves staff to apply to the Senior Community Grant Funding for a period of 8 months for Senior's events that includes a social aspect, games, educational component, safety, exercise, nutrition, entertainment component. **CARRIED**

- d. MAH-Kate Manson- More Homes for everyone; feedback accepted until April 29<sup>th</sup>

Feedback link: [PlanningConsultation@ontario.ca](mailto:PlanningConsultation@ontario.ca).

For more information about the posting or to submit comments visit: <https://ero.ontario.ca/notice/019-5287>

- e. MMAH Orders under the Reopening Ontario Act

2022-88 Keith Hoback Boris Koehler

WHEREAS the Province has announced on April 6, 2022 that with key public health and health system indicators continuing to remain stable or improve, Ontario is cautiously and gradually easing public health and workplace safety measures with all remaining measures, directives and orders to end by April 27, 2022, and;

WHEREAS Algoma Public Health has noted that the decision to maintain and enforce masking in the workplace after the mask mandate is lifted is up to workplaces. Masking continues to be a measure that can be used to protect staff and preserve the workforce;

**THEREFORE, BE IT RESOLVED** that this council approves staff re-open the office to the public starting April 21, 2022. **CARRIED**

- f. ICIP 5<sup>th</sup> Concession – Provincial/Federal signage

2022-89 Mike Jones Kelly Warwick

**BE IT RESOLVED** that this council approves the quote from Jennifer Grexton for the signage required for the ICIP 5<sup>th</sup> Concession Project in the amount of \$1,254.30 (inc. taxes). **CARRIED**

## g. Municipal Election Day – Monday October 24, 2022

i. Nomination Period: May 2 – Aug. 19 @ 2 pm

ii. Recount

2022-90 Boris Koehler Mike Jones

WHEREAS The Municipal Elections Act, 1996, s.o.1996, c. 32 Sched. as amended, requires an automatic recount only if the votes are tied.

BE IT RESOLVED that this council re-affirms resolution 2018-38 regarding the election recount policy which states:

Resln 2018-38 Mike Jones Boris Koehler

WHEREAS if in the 2018 or any future Municipal Election or By-Election, two or more candidates get the same number of votes, and they can't all be elected, there is an automatic recount, and;

WHEREAS a municipal council or school board may put a policy in place that directs the clerk to conduct an automatic recount under certain circumstances;

BE IT RESOLVED that this council directs the Clerk to conduct an automatic recount if the votes are within "0" votes of each other, and;

THAT the recount must be held within 15 days of the clerk declaring the results of the election; the date of the recount is at the discretion of the Clerk. CARRIED

## iii. Use of Corporate Resources Policy

2022-91 Kelly Warwick Keith Hoback

WHEREAS Municipalities are to put in place a "Use of Corporate Resources Policy" with regards to Elections;

BE IT RESOLVED THAT this council authorizes the Mayor and Clerk to sign and enact the Use of Corporate Resources Policy for this 2022 Municipal Election and beyond. CARRIED

iv. Election Advert & Candidate Training Session – April 26<sup>th</sup> at 6 pmOnline – Zoom link: [us02web.zoom.us/j/87336214070](https://us02web.zoom.us/j/87336214070)

## v. AMO - Lead Where You Live: A guide on running for municipal council (\$55);

<https://municipaleducation.skillbuilder.co/catalog/35/1> (Note: Twsp does not pay for this – individuals may purchase this on their own).

## h. Slogan Contest

2022-92 Keith Hoback Kelly Warwick

WHEREAS the Township has received a number of slogans for the Slogan Contest;

BE IT RESOLVED that this Township declares the modified slogan "Come for a Visit, Stay for a lifetime!" submitted by Carol Cope as the Township slogan. CARRIED

## i) ADSSAB Budget &amp; 2022 Levy of \$336,632 (addendum):

2022-93 Boris Koehler Mike Jones

BE IT RESOLVED that this Council approves the ADSSAB 2022 levy in the amount of \$336,632.00. CARRIED

## 8. Community Fire Safety:

a) FYI - Firefighter certification updates – Province

## 9. Community Emergency Management Program ~ (M. Jones):

a) Avian Flu

## 10. Animal Control: n/a

COMMITTEE REPORTS:

## 11. Health &amp; Health Centre ~ (B. Koehler)

- B. Koehler to report back to the next meeting with the amount of reserves for Dr. Recruitment that the NSHN has.

a) NSHN RC Budget Increase of \$500 to \$5,500 (included with Health Centre budget)

2022-94 Boris Koehler Mike Jones

BE IT RESOLVED THAT this council approves the NSHN Doctor Recruitment & Retention Budget of \$5,500. Amount to be included with the Health Centre budget. CARRIED

## 12. Recreation ~ (B. Koehler)

a) Sport Court – quotes

2022-95 Keith Hoback Kelly Warwick

WHEREAS the Township has been awarded restricted funding from the Ontario Trillium Foundation, and WHEREAS quotes have been received & reviewed;

BE IT RESOLVED that this Council approves sport court quote from Flex Court for:

- Basketball nets
- multi-game net
- outdoor flooring
- line installation
- equipment installation
- Fencing (190 Linear Feet) - includes installation

in the amount of \$46,498.37 inc. taxes and installation. CARRIED

b) Base - quote

2022-96 Mike Jones Boris Koehler

WHEREAS the Township has been awarded restricted funding from the Ontario Trillium Foundation, and WHEREAS a quote from Karhi Contracting Inc. has been received & reviewed;

BE IT RESOLVED that this Council approves Karhi Contracting Inc. to complete the Sports Pad as described in the quote for the amount of \$45,999.48 (inc. taxes). CARRIED

## 13. Tri-Neighbours &amp; Waste Management ~ (B. Koehler)

a) Minutes April 13, 2022

## 14. Cemetery ~ (Keith Hoback)

a) Budget Draft #2 March 23, 2022

b) BDO Audited Statements

2022-97 Boris Koehler Keith Hoback

BE IT RESOLVED that this Council acknowledges and approves the Cemetery 2021 Audited Statements. CARRIED

c) Cemetery Clean-up – official clean-up day is not being re-scheduled at this time.

d) April 12<sup>th</sup> Minutes

## 15. Library, Parks &amp; Hall ~ (B. West)

## 16. Health and Safety ~ (M. Jones)

17. **Personnel:**a) NOHFC Intern (interviews April 21<sup>st</sup>) – ResIn

2022-WTD Mike Jones Kelly Warwick

BE IT RESOLVED that this Council delegates hiring authority to the Human Resources Committee for the NOHFC Intern. WITHDRAWN

b) Summer Students (closes April 22<sup>nd</sup>) – *interviews May 3<sup>rd</sup>*.18. **Other:**a) HNCEA Tourism Summit – April 27<sup>th</sup> 10 am – 3 pm – Bruce Mines Hall

b) HNCEA – K Hoback – Investment Readiness Plan

i. FYI – Cathy Bonnett &amp; the Agriculture group will work with HNCEA to identify agriculture needs for Plummer; agritourism and marketing agriculture items.

ii. The EDO will be meeting with Municipal clerks on a regular basis

iii. EDO funding has been extended to end of 2024

iv. HNCEA is working on a tourism plan/investment readiness plan – expect to present to councils in June.

c) **Provincial Volunteer Service Awards – ResIn withdrawn – no further action at this time.**19. **UNFINISHED BUSINESS:**20. **NEW BUSINESS:**21. **DISBURSEMENTS & Financials:**

a) Expenditures Mar 1 – Mar 31, 2022

b) Monthly Financial Statements

2022-98 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for March 1 - 31, 2022 General \$244,682.07, and Cemetery \$349.65. CARRIED

22. **BY-LAWS:**

2022-99 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council gives three readings and approves the following By-Laws:

1) 2022-23 Land purchase agreement with Arden &amp; Robert Palmer

2) 2022-24 Land purchase agreement with Mary &amp; Manassah Martin

3) 2022-25 Appointments to Boards and Committees (amendment)

4) 2022-26 Procurement of Goods &amp; Services (increase spending limits). CARRIED

a) Stop up and close a section of Trunk Road

2022-100 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves By-Law 2022-27 being a by-law to stop up and close and convey a portion of Trunk Road to RW Tomlinson. CARRIED

b) 2022-28 Land purchase agreement with Barry Renner

2022-101 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves by-Law 2022-28 which is a by-law for a Land purchase agreement with Barry Renner. CARRIED

23. NOTICE OF MOTIONS: n/a

24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)

25. CLOSED SESSION:

2022-102 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council proceeds into Closed Session at 8:38 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- a) A proposed or pending acquisition or disposition of land for municipal or local board purposes;
- b) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- c) Personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

2022-103 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 9:10 pm.

CARRIED

2022-104 Mike Jones Beth west

BE IT RESOLVED THAT this Council approves the closed minutes of March 16, 2022 as presented. CARRIED

26. CONFIRMATORY BY-LAW

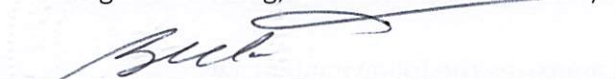
2022-105 Boris Koehler Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2022-29, being a by-law to confirm the proceedings of the meeting(s) held prior to and on April 20, 2022. CARRIED

27. ADJOURNMENT: *Next Regular Council Mtg – May 18, 2022 @ 6:00 pm*

2022-106 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council adjourns the Meeting at 9:12 pm to meet again on May 18, 2022 for the next regular meeting, or at the call of the Mayor. CARRIED



Mayor: Beth West



Clerk: Vicky Goertzen-Cooke

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Acronyms:

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

Min. – Ministry

MMP – Municipal Modernization Program

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

NSHN – North Shore Health Network

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association



OMB – Ontario Municipal Board  
OMAFRA – Ministry of Agriculture, Food & Rural Affairs  
OPP – Ontario Provincial Police  
Orig. - Original  
OTF – Ontario Trillium Foundation  
POA – Provincial Offences Act  
RBC – Royal Bank of Canada  
RED – Rural Economic Development  
Reg. - registration

Rep – Representative  
Resln – Resolution  
RFQ – Request for Quote  
ROMA – Rural Ontario Municipal Association  
RWF – Road Working Foreperson  
SSM – Sault Ste. Marie  
TMM – The Managed Municipality  
TSSA – Technical Standards and Safety Authority  
TWSP - Township