

CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL

BY – LAW No. 2021-12  
(repeals 2019-17)

Being a By-Law to update/establish  
User fees and service charges.

**WHEREAS** Part XII of the Municipal Act, S.O. 2001, c. 25, as amended, states that despite any Act, a municipality and local board may pass by-laws imposing fees or charges on any class of persons, for services or activities provided or done by on behalf of it, and, for the use of its property including property under its control:

AND **WHEREAS** it is deemed necessary to charge user fees and service charges;

NOW THEREFORE the Council of the Corporation of the Township of Plummer Additional hereby **ENACTS AS FOLLOWS:**

1. **THAT** Council hereby authorizes the user fees and service charges described in Schedules “A” to “F” attached to and forming part of this By-law and outlined as follows:

Schedule A – Administration  
Schedule B & Bi) – Recreation  
Schedule C – Bruce Station Hall  
Schedule D - Roads  
Schedule E – Cemetery  
Schedule F – Planning & CBO  
Schedule G – Trailers

2. **THAT** this By-Law is enacted upon the third and final reading thereof.

Read Three times and passed this 21st day of April, 2021.

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MAYOR- Beth West

Seal

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CLERK-Vicky Goertzen-Cooke

**ADMINISTRATION****CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL****USER FEES & SERVICE CHARGES****By-Law Number 2021-12 Schedule "A"**

<i>Services Offered</i>	<i>Current Fee</i>	<i>HST</i>	<i>Total</i>
<b><u>Certificates and Statements</u></b>			
Tax Certificate	\$ 30.00	no	\$ 30.00
Zoning Certificate (CBO dept.)	\$ 65.00	no	\$ 65.00
Re-Issue of Tax Billing, Statement, or previous year Billing information	\$ 7.50	no	\$ 7.50
Realtor Property Inquiries (per 1/4 hour minimum charge)	\$ 7.50	no	\$ 7.50
Legal Road confirmation status letter (RD dept.)	\$ 30.00	no	\$ 30.00
Rush orders - same day- on any certificates - add	\$ 10.00	no	\$ 10.00
Requests received without reference to roll numbers	\$ 10.00	no	\$ 10.00
<b><u>Dog Tags (By-law 2002-17 as amended)</u></b>			
Spayed or Neutered (on or before March 31st)	\$ 5.00	no	\$ 5.00
Spayed or Neutered (after March 31st)	\$ 10.00	no	\$ 10.00
Not Spayed or Neutered (on or before March 31st)	\$ 10.00	no	\$ 10.00
Not Spayed or Neutered (after March 31st)	\$ 20.00	no	\$ 20.00
New dog/puppy acquired (after March 31st) same rates as prior to March 31st			
Replacement Tag	\$ 5.00	no	\$ 5.00
<b><u>Proof of Rabies Vaccination must be shown prior to issuing tag</u></b>			
Kennel Fee - License good for 3 years (up to 5 dogs)	\$ 20.00	no	\$ 20.00
Kennel Fee - License good for 3 years (6 or more dogs)	\$ 30.00	no	\$ 30.00
<b><u>Tag for Individual dog in Kennel</u></b>			
Delivery of Dog back to owner (one free ride per life of dog)	\$ 30.00	no	\$ 30.00
New resident with proof of previous tag	\$ 5.00	no	\$ 5.00
Other fees - per by-law 2002-17 as amended			
<b><u>Photocopies &amp; Faxes (Black Ink)</u></b>			
- 1 to 9 copies	\$ 0.22	0.03	\$ 0.25
Faxing (sending and Receiving - one page)	\$ 1.99	0.26	\$ 2.25
Faxing (sending and Receiving - additional pages)	\$ 0.22	0.03	\$ 0.25
Council Minutes, By-laws etc. will be charged out at photocopy rate			
Audited Financial Statements		no charge for current year	
<b><u>Fire Permits (By-Law 2016-35 as amended)</u></b>			
Annual Outdoor Fire	\$ 12.00	no	\$ 12.00
Special Permission Burns i.e lot clearing, day time burning (full cost recovery includes an initial deposit \$25+ permit fee. Unpaid fees will be applied to ratepayer's taxes)	\$ 25.00	no	\$ 25.00
<b><u>Waste Disposal</u></b>			
Tipping fees @ Tri-Neighbours Site (per Tneighbours By-law 2020-01 Sched. 6)			
Extra Bag Tags	\$ 2.00	0.26	\$ 2.26
Dump Cards (1st one free, replacement \$5)	\$ 5.00	0.65	\$ 5.65
Blue Recycling Bins (1st one free, replacement \$10)	\$ 10.00	1.13	\$ 11.30
<b><u>Freedom of Information Request</u></b>			
Freedom of Information application fee (mandatory)	\$ 5.00	no	\$ 5.00
for maunally searching a record (per 1/4 hour minimum charge)	\$ 7.50	no	\$ 7.50
for preparing a record for disclosure (per 1/4 hour minimum charge)	\$ 7.50	no	\$ 7.50
Administration Fees for all departments services (per 1/4 hour minium charge)	\$ 7.50	no	\$ 7.50
<b><u>NSF Charge</u></b>			
	\$ 25.00	no	\$ 25.00

**RECREATION****CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL****USER FEES & SERVICE CHARGES****RECREATION****By-Law Number By Law Number 2021-12 Schedule B**

<i>Services Offered</i>	<i>Current Fee</i>	<i>HST</i>	<i>Total</i>

**Programs**

Note - Programs provided to children under the age of 14 and under privileged individuals with a disability are HST exempt.

Baseball, Soccer, Basketball (t-shirts or Jersey Deposit extra) 1st Child	\$	15.00	no	\$	15.00
Baseball, Soccer, Basketball (t-shirts or Jersey Deposit extra) 2nd Child+	\$	10.00	no	\$	10.00
2 Coaches per team (1 child) plays for free baseball, soccer, basketball (jersey not incl.)	\$	-			

Swimming - at a minimum cost recovery basis as established by suppliers involved + \$5.00 Admin fee.

Other programs - minimum cost recovery fee per event; Special Promotion Events will be at rates to be determined

Note: if partnering with a neighbouring Municipality for programs; rates as prescribed by hosting Municipality.

**RECREATION A- Equipment****CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL****USER FEES & SERVICE CHARGES****RECREATION**

By-Law Number By Law Number 2021-12 Schedule Bi)

<i>Services Offered</i>			<i>Current Fee</i>		<i>HST</i>	<i>Total Fee</i>
Item:	2018 Replacement Cost	Deposit Fee	Rental Fee			
Snow Shoes & Walking Poles : Set #1	145.00	15.00	5.00	20.00	0.65	20.65
Snow Shoes & Walking Poles : Set #2	145.00	15.00	5.00	20.00	0.65	20.65
Snow Shoes & Walking Poles : Set #3	145.00	15.00	5.00	20.00	0.65	20.65
Snow Shoes & Walking Poles : Set #4	145.00	15.00	5.00	20.00	0.65	20.65
Snow Shoes & Walking Poles : Set #5	145.00	15.00	5.00	20.00	0.65	20.65
Snow Shoes & Walking Poles : Set #6	145.00	15.00	5.00	20.00	0.65	20.65
Snow Shoes & Walking Poles : Set #7	145.00	15.00	5.00	20.00	0.65	20.65
Snow Shoes & Walking Poles : Set #8	145.00	15.00	5.00	20.00	0.65	20.65
Skis: Set #1 Size: 130 cm/ 51.18 in.	91.00	15.00	5.00	20.00	0.65	20.65
Skis: Set #2 Size: 130 cm/ 51.18 in.	91.00	15.00	5.00	20.00	0.65	20.65
Skis: Set #3 Size: 130 cm/ 51.18 in.	91.00	15.00	5.00	20.00	0.65	20.65
Skis: Set #4 Size: 140 cm/ 55.11 in.	91.00	15.00	5.00	20.00	0.65	20.65
Skis: Set #5 Size: 140 cm/ 55.11 in.	91.00	15.00	5.00	20.00	0.65	20.65
Skis: Set #6 Size: 140 cm/ 55.11 in.	91.00	15.00	5.00	20.00	0.65	20.65
Kayak #1	373.00	15.00	5.00	20.00	0.65	20.65
Kayak #2	373.00	15.00	5.00	20.00	0.65	20.65
Kayak Paddle #1	\$57.00 per paddle	15.00	5.00	20.00	0.65	20.65
Kayak Paddle #2	\$57.00 per paddle	15.00	5.00	20.00	0.65	20.65
Personal Floatation Device #1	\$29.00 per PFD	15.00	5.00	20.00	0.65	20.65
Personal Floatation Device #2	\$29.00 per PFD	15.00	5.00	20.00	0.65	20.65
Whistle (one-time use)			5.65	5.65	-	5.65
Pickle Ball Set #1	\$420.00 per set	15.00	5.00	20.00	0.65	20.65
Pickle Ball Set #2	\$420.00 per set	15.00	5.00	20.00	0.65	20.65

**Bruce Station Community Hall****CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL****USER FEES & SERVICE CHARGES****By-Law Number 2021-12 Schedule C - Bruce Station Hall**

<b>Services Offered</b>	<b>Current Fee</b>	<b>HST</b>	<b>Total</b>
<b>COMMUNITY HALL</b>			
<b><u>Rentals</u></b>			
Damage Deposit	\$ 150.00	no	\$ 150.00
<b>COVID extra cleaning fee - all rentals</b>	<b>\$ 22.13</b>	<b>\$ 2.87</b>	<b>\$ 25.00</b>
Meetings, Classes etc. (maximum 2 hours)	\$ 22.13	\$ 2.87	\$ 25.00
Meetings upstairs or downstairs with coffee/tea	\$ 35.41	\$ 4.59	\$ 40.00
Events with Special Occasion Permit (Alcohol)	\$ 88.50	\$ 11.50	\$ 100.00
All Events, meetings (Upstairs/Downstairs with Kitchen) (No alcohol)	\$ 57.53	\$ 7.47	\$ 65.00
<b><u>Other Service Fees (upon request &amp; paid up front):</u></b>			
Chair & Table set up and take down (per event)	\$ 50.00	\$ 6.49	\$ 56.49
Dishes, Clean up fee of kitchen after an event	\$ 50.00	\$ 6.49	\$ 56.49
Cleaning after event, sweep, mop floors (upstairs or downstairs)	\$ 50.00	\$ 6.49	\$ 56.49
P.A system rentals (over and above any rental)	\$ 44.26	\$ 5.74	\$ 50.00

P.A System Deposit: All rentals must supply a Credit Card or \$200 Cash

**SPECIAL OCCASIONS PERMIT AND PAL INSURANCE REQUIRED  
AT ALL L.L.B.O. LICENSED EVENTS**

Allowance for entry the night before for setup/decoration pending no rentals. no charge

**ROADS**

**CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL  
USER FEES & SERVICE CHARGES**

By-Law Number By Law Number 2021-12 Schedule D

**ROADS**

<b>Services Offered</b>	<b>Current Fee</b>	<b>HST</b>	<b>Total</b>

**ROADS**

**Note: Per Hr. rates: Operator Cost + 13% overhead on top of rates**

Culvert Installation, Entrance - full cost recovery + 13% overhead

Truck #12 Tandem (Summer or Winter Operations)	\$ 85.00	\$ 11.05	\$ 96.05
Truck #14 Single Axle (Summer & Winter Operations)	\$ 70.00	\$ 9.10	\$ 79.10
#740 Grader (Summer & Winter Operations)	\$ 100.00	\$ 13.00	\$ 113.00
#420E Backhoe (Summer & Winter Operations)	\$ 80.00	\$ 10.40	\$ 90.40
#10 4x4 1/2 ton (Summer & Winter Operations)	\$ 60.00	\$ 7.80	\$ 67.80
Tractor (per hour)	\$ 60.00	\$ 7.80	\$ 67.80
Tractor with Brush Hog (per hour)	\$ 75.00	\$ 9.75	\$ 84.75
Chainsaw (per day)	\$ 50.00	\$ 6.50	\$ 56.50
Brushsaw (per day)	\$ 50.00	\$ 6.50	\$ 56.50
Pole Saw (per day)	\$ 50.00	\$ 6.50	\$ 56.50
Manual Packer	\$ 50.00	\$ 6.50	\$ 56.50
Steamer (includes cost of propane)	\$ 75.00	\$ 9.75	\$ 84.75

Steamer Note: Individual Operators rate & use of 1/2 ton extra cost incurred at time of use

## CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL

## USER FEES &amp; SERVICE CHARGES

By-Law Number By Law Number 2021-12 Schedule E

**\*New Rates per BAO take effect Jan 1, 2022 (approved by resln 2021-295 Dec 1, 2021)**

Services Offered	Care & Maintenance	Lot Fee	Sub Total	HST	Total
<b>CEMETERY - By-Law 2020-41 as amended</b>					
<b>Full Size Burial Lot: (2.23 sq metres - 24 sq feet or larger)</b>					
Non Ratepayers - Lot Sale	\$ 320.00	\$ 480.00	\$ 800.00	\$ 104.00	\$ 904.00
Ratepayers - Lot Sale	\$ 290.00	\$ 200.00	\$ 490.00	\$ 63.70	\$ 553.70
<b>Child Size Burial Lot: (child in 12th year of age and under); less than 2.23 sq metres or less than 24 sq feet)</b>					
Non Ratepayers - Lot Sale	\$ 200.00	\$ 300.00	\$ 500.00	\$ 65.00	\$ 565.00
Ratepayers - Lot Sale	\$ 175.00	\$ 150.00	\$ 325.00	\$ 42.25	\$ 367.25
<b>Open &amp; Close (Cremation only) (includes license fee)</b>					
Open & Close re: Lots - arranged via Funeral Home fee per Funeral Home				\$ -	\$ -
Open & Close weekdays prior to 4:30 pm	\$ 100.00			\$ 13.00	\$ 113.00
Open & close Weekend or after 4:30 pm additional fee to above.	\$ 50.00			\$ 6.50	\$ 56.50
<b>Other Fees:</b>					
Disinterment - full			\$ 2,185.00	\$ 284.05	\$ 2,469.05
disinterment - cremains			\$ 350.00	\$ 45.50	\$ 395.50
Transfer of Interment rights			\$ 50.00	\$ 6.50	\$ 56.50
<b>Installation of Markers:</b>					
Flat Markers less than 173 sq. inches		N/C			N/C
Flat Markets larger than 173 sq. inches	\$ 100.00		\$ 13.00	\$ 113.00	
Upright Markers less than 4' x 4'	\$ 200.00		\$ 26.00	\$ 226.00	
Upright Markers largere than 4' x 4'	\$ 400.00		\$ 52.00	\$ 452.00	
<b>Rentals:</b>					
Magnawand - rental per 1-2 days	\$ 20.00		\$ 2.60	\$ 22.60	
Manual Packer - rental per day	\$ 25.00		\$ 3.25	\$ 28.25	
Manual Packer (Min. per day) Operator extra + 13% overhead	\$ 50.00		\$ 6.50	\$ 56.50	

**PLANNING & CBO****CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL****USER FEES & SERVICE CHARGES****PLANNING****By-Law Number By Law Number 2021-12 -Schedule F**

<b>Services Offered</b>	<b>Current Fee</b>	<b>HST</b>	<b>Total</b>
<b>CBO</b>			
Zoning Conformity Certificate	\$ 65.00	no	\$ 65.00
Buliding Permit (as per by-law 2006-07 & 2007-19 as amended)			
Zoning Application (as per by-law 2013-13 as amended)			
<b>Planning &amp; Land Use Processing Fees (By Law 2008-36 as amended)</b>			
Pre Consultation Fee (to be applied to application)	\$ 100.00	no	\$ 100.00
Severence	\$ 900.00	no	\$ 900.00
Minor Variance	\$ 900.00	no	\$ 900.00
Site Plan Control (includes fee for service by consultant) (minimum charge)	\$ 800.00	no	\$ 800.00
Official Plan Amendment ( includes fee for service by consultant)	\$ 2,000.00	no	\$ 2,000.00
Zoning By-Law Amendment (includes fee for service by consultant)	\$ 2,000.00	no	\$ 2,000.00
Special Request (short notice) Meetings for approvals by Council	\$ 100.00	no	\$ 100.00
Tile Drain Loan/Inspection Administration-application	\$ 200.00	no	\$ 200.00
Tile Drain Loan Administration (per legal/consultant fees charged)			
Tile Drain Inspection (fee for service by legal/consultant)			

All fess to be paid in advance of service.



**Trailer Fees****CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL****USER FEES & SERVICE CHARGES****PLANNING****By-Law Number By Law Number 2021-12 Schedule G - Trailers**

<i>Services Offered</i>	<i>Current Fee</i>	<i>HST</i>	<i>Total</i>
Trailer Permit -annual before April 1st	\$ 50.00	\$ 6.50	\$ 56.50
Trailer Permit - annual After April 1st	\$ 75.00	\$ 9.75	\$ 84.75

\*With proof of new purchase during the year prior to April 1st fees  
may apply.

\*\* Proof of handling Grey/Black water considerations to be supplied at time of permit application.  
If stay is longer than 7 days