

CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL

BY-LAW NO. 2015-23

BY-LAW TO AUTHORIZE THE

**Mayor and Clerk to execute
An Agreement between the**

TOWNSHIP OF PLUMMER ADDITIONAL

And

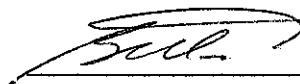
Her Majesty the Queen in Right of the Province of Ontario as represented by the Ministry of Public Safety and Security on behalf of the Ontario Provincial Police for the provision of

9-1-1 Central Emergency Reporting Bureau services

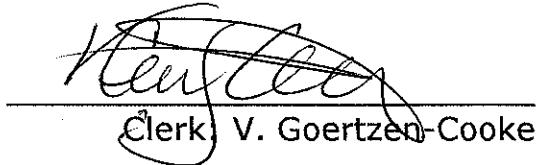
NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL ENACTS AS FOLLOWS:

1. That the Mayor and Clerk of the Township of Plummer Additional are hereby authorized to execute an Agreement, on behalf of the Township of Plummer Additional with Her Majesty the Queen in Right of the Province of Ontario as represented by the Ministry of Public Safety and Security on behalf of the Ontario Provincial Police for the provision of 9-1-1 Central Emergency Reporting Bureau services.
2. That the aforementioned Agreement is attached hereto as "Schedule A" hereto and forms part of Bylaw No. 2015-23.
3. That this By-Law shall come into force and take effect immediately upon the final passing of same.

Read three times & passed in open Council this 17th day of June, 2015



Mayor: Beth West



Clerk V. Goertzen-Cooke



AGREEMENT FOR THE PROVISION OF 9-1-1 C.E.R.B. SERVICES

BETWEEN

**THE COMMISSIONER OF
THE ONTARIO PROVINCIAL POLICE**

AND

**THE CORPORATIONS OF THE TOWNSHIP OF
MACDONALD, MEREDITH & ABERDEEN ADDITIONAL,
THE TOWNSHIP OF LAIRD, THE TOWNSHIP OF TARBUCK
& TARBUCK ADDITIONAL, THE TOWNSHIP OF JOHNSON,
THE TOWNSHIP OF ST. JOSEPH, THE TOWNSHIP OF
JOCELYN, THE VILLAGE OF HILTON BEACH, THE
TOWNSHIP OF HILTON, THE TOWN OF BRUCE MINES,
AND THE TOWNSHIP OF PLUMBER ADDITIONAL.**

This Agreement made in thirteen (13) originally executed copies.

AGREEMENT FOR THE PROVISION OF 9-1-1 CERB SERVICES

BETWEEN:

**HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF ONTARIO as
represented by the MINISTRY OF PUBLIC SAFETY AND SECURITY
on behalf of the ONTARIO PROVINCIAL POLICE**

(“O.P.P.”)

OF THE FIRST PART

AND:

THE CORPORATIONS OF THE TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL, THE TOWNSHIP OF LAIRD, THE TOWNSHIP OF TARBUCK & TARBUCK ADDITIONAL, THE TOWNSHIP OF JOHNSON, THE TOWNSHIP OF ST. JOSEPH, THE TOWNSHIP OF JOCELYN, THE VILLAGE OF HILTON BEACH, THE TOWNSHIP OF HILTON, THE TOWN OF BRUCE MINES, AND THE TOWNSHIP OF PLUMBER ADDITIONAL.

(the “Municipalities”)

OF THE SECOND PART

RECITALS:

- A. **WHEREAS** Bell Canada has entered into an agreement with the Municipalities to provide the Municipalities with a 9-1-1 Public Emergency Reporting Service – Ontario;
- B. **AND WHEREAS** it is the obligation of the Municipalities under their agreement with Bell Canada to ensure that a Central Emergency Reporting Bureau serves the Municipalities;
- C. **AND WHEREAS** the Municipalities are permitted under their agreement with Bell Canada to contract with a third party for the management and operation of the Central Emergency Reporting Bureau;
- D. **AND WHEREAS** the Municipalities wish to contract with the O.P.P. for the management and operation of the Central Emergency Reporting Bureau;
- E. **AND WHEREAS** the Municipalities confirm their adherence to this Agreement by executing it, as provided for herein, and providing the O.P.P. with a certified copy of the resolution or by-law authorizing it entering into this Agreement;

NOW THEREFORE, in consideration of the promises and covenants herein, the Parties agree as follows:

0.1 The Parties warrant that the recitals are true.

1.0 DEFINITIONS AND INTERPRETATION

1.1 Definitions - For the purposes of this Agreement, the following terms have the meanings ascribed below:

“Agreement” means this agreement and Schedule “A”, which is attached to, and forms part of this Agreement.

“ALI” means an automatic location identification, which consists of a database feature that displays, to the CERB and Remote Agencies, address and location data with respect to a telephone line from which the 9-1-1 Call originates.

“ANI” means an automatic number identification, which consists of a database feature that displays the telephone number of the primary exchange service that originates the 9-1-1 Call to the CERB.

“Call Control” means a feature that allows the 9-1-1 call taker at the CERB to maintain control of the line upon which the 9-1-1 Call was made regardless of calling-party action.

“CERB” means the Central Emergency Reporting Bureau serving the Municipalities, and located at the O.P.P. Telecommunications Centre, which is the first point of reception by the O.P.P. of 9-1-1 Calls.

“Director” means the Director of Provincial Communication Operations, Communications and Technology Services Bureau.

“ESZ” means an Emergency Services Zone, which is a geographic area served by a Remote Agency in the Municipalities.

“Reeve or Mayor” means Reeve or Mayor for the Municipalities as the case may be.

“Party” means the O.P.P. or the Municipalities, and “Parties” shall mean both of them.

“Remote Agency” means the communication center of a fire, police or ambulance agency, within an ESZ, to which 9-1-1 Calls are transferred from the CERB, and for which the Remote Agency is then responsible for taking appropriate action.

“Selective Routing and Transfer” means a feature that automatically routes a 9-1-1 Call to the appropriate CERB or Remote Agency based upon the ANI of the telephone line from which the 9-1-1 Call originates.

“9-1-1 Call” means a phone call received at the CERB, which requires an emergency response, typically the transfer of the call to a Remote Agency.

“9-1-1 PERS” means the Public Emergency Reporting Service – Ontario, which is a telecommunications service provided by Bell Canada pursuant to Bell Canada General Tariff Item 1400 to Municipalities for the delivery of 9-1-1 Calls to the CERB and to Remote Agencies and pursuant to the agreement between Bell Canada and the Municipalities.

1.2 Severability - If any term of this Agreement shall be held to be illegal, invalid, unenforceable, null, void or inoperative by a court of competent jurisdiction, the remaining terms shall remain in full force and effect.

1.3 Section Headings - The section headings contained herein are for purposes of convenience only, and shall not be deemed to constitute a part of this Agreement or to affect the meaning or interpretation of this Agreement in any way.

1.4 Entire Agreement - This Agreement constitutes the entire agreement of the Parties, with respect to the provision and operation of services as defined hereunder and supersedes any previous agreement whether written or verbal. In the event of a conflict or inconsistency between this Agreement, and a tender document such as request for proposals issued by the Municipalities for the provision of services as described hereunder or the proposal that the O.P.P. submitted in response to the tender document, this Agreement shall prevail to the extent of the conflict or inconsistency.

1.5 Amendments – Any amendments to this Agreement shall be in writing and shall not take effect until approved in writing by both Parties.

2.0 NOTICES

2.1 Notice - Any notice required pursuant to this Agreement shall be in writing and delivered personally, sent by facsimile transmissions (“FAX”) or by registered mail to the following addresses:

To the Municipalities.

Clerk/Treasurer
The Corporation of the Township of Laird
R.R.4, Echo Bay, ON
P0S 1C0
FAX: (705) 248-1138

To the O.P.P.

Attention: Director – Provincial Communications Operations,
Communications and Technology Services Bureau
General Headquarters
777 Memorial Avenue
Orillia, Ontario
L3V 7V3
FAX: (705) 329-6230

Or to such other addresses either of the Parties may indicate in writing to the other. Any notice given in accordance with this Agreement shall be deemed to have been received upon delivery, if delivered personally, at the time of transmission if sent by FAX, or five (5) days after posting, if sent by registered mail.

2.2 Notices in Writing – All notices required under this Agreement shall be in writing.

3.0 RATES AND METHOD OF PAYMENT

3.1 The Municipalities shall pay the O.P.P. for providing and operating the CERB as follows:

- (a) **Amount of Annual Rate** - The Municipalities shall be charged and shall be required to pay an annual rate of **\$3,639.77** based on the Municipalities' residential population of **6,488** at a per capita rate of **\$0.561**.
- (b) **Review of Annual Rate** - The annual rate specified in clause (a) of section 3.1 herein shall be reviewed at the end of every calendar year the Agreement is in effect. In the event that the residential population of the Municipalities increases or decreases by more than 10% during either the previous year, or cumulatively since the date the Agreement began, the annual rate shall be adjusted accordingly for the following year, and the Municipalities shall be obliged to pay the O.P.P. the revised annual rate. The O.P.P. shall determine the annual revisions to the residential population using population figures found in the latest version of the Ontario Municipal Directory, or if not found there, then in other recognized sources.
- (c) **Invoices** - The first invoice shall be issued immediately to the Municipalities upon the start of the Agreement. The Municipalities shall subsequently be invoiced annually at the beginning of each calendar year, and the invoice shall cover the time period for the subsequent calendar year, or portion thereof that this Agreement is in effect.
- (d) **Interest for Late Payments** – In addition to any other remedies the O.P.P. may have at law, the Municipalities shall be charged and required to pay interest at the rate set by the Minister of Finance for Ontario from time to time if the O.P.P.

has not received full payment from the Municipalities within thirty (30) days of the date the O.P.P. issued an invoice.

4.0 RESPONSIBILITIES OF THE O.P.P.

The O.P.P. shall manage and operate the CERB and:

- 4.1 **Personnel** - Staff the CERB at a level appropriate to answer, handle and transfer 9-1-1 Calls to the appropriate Remote Agency in a manner and at a level based on typical 9-1-1 call volumes in the Municipalities.
- 4.2 **Equipment** - Provide, in its operation of the CERB, terminal equipment which permits the utilization of features provided by Bell Canada to the Municipalities under 9-1-1 PERS consisting of "ALI", "ANI", "Selective Routing and Transfer" and "Call Control" features, and such features can be adapted, where required, for callers who are hearing or voice impaired.
- 4.3 **Hours** - Operate the CERB twenty-four (24) hours a day, (7) seven days a week.
- 4.4 **9-1-1 Call Response** - Answer, handle and transfer all 9-1-1 Calls received by the CERB, and associated ANI/ALI information, to a designated Remote Agency within the proper ESZ, as deemed appropriate by CERB personnel. This shall include maintaining control of the line upon which each 9-1-1 Call is received until the 9-1-1 Call is confirmed as being transferred to the appropriate Remote Agency or until the 9-1-1 Call is terminated.
- 4.5 **Record Retention** - Retain digital voice records of all 9-1-1 Calls received at the CERB, for five (5) years and hard copy records of all Bell PERS E911 ANI/ALI printer data for one hundred eighty (180) days from the date such records are created. The O.P.P. is prepared to provide, to authorized personnel, certified copies of audio recordings and/or copies of PERS printer data, as it directly pertains to the CERB for the purposes of civil litigation and/or criminal proceedings provided the request is received no later than five days prior to the end of the retention period of the recordings or records. The O.P.P. shall retain the original recordings or records until the conclusion of any civil or criminal proceedings to which such records relate.
- 4.6 **Back up CERB** - Provide an operational back-up CERB to which 9-1-1 Calls shall be transferred at the discretion of the O.P.P. or Bell Canada in the event that the primary CERB is unable to accept the 9-1-1 Calls, except that 9-1-1 Calls shall not be transferred to the back-up CERB where call overflow occurs because of high call volumes to the primary CERB.

- 4.7 **Non-English Callers** - Make reasonable efforts to respond to 9-1-1 Calls from non-English callers, subject to the O.P.P.'s ability to access the services of a third party provider. The O.P.P. does not warrant that it shall be able to provide services to non-English callers, or that it shall be able to access such services from a third party provider.
- 4.8 **Reports** - Provide reports, the frequency of which shall be monthly or as determined by the O.P.P. in consultation with the Municipalities, which show the overall efficiency of the CERB in answering 9-1-1 Calls, including the volume of 9-1-1 Calls.

5.0 RESPONSIBILITIES OF THE MUNICIPALITIES

The Municipalities shall:

- 5.1 **Payment** - Be responsible to the O.P.P. for the amount of payment, in the manner, and within the time lines set out in Article 3.0 herein.
- 5.2 **Designate Remote Agencies** - Designate Remote Agencies for each and every ESZ in the Municipalities to which the CERB shall answer, handle and transfer a 9-1-1 Call, and co-ordinate the participation of all such Remote Agencies in the manner required by this Agreement.
- 5.3 **Warranty** - Warrant and represent that each Remote Agency and back up Remote Agency shall operate twenty-four (24) hours a day, seven (7) days a week and shall answer and respond to all 9-1-1 Calls directed to it from the CERB.
- 5.4 **9-1-1 PERS** - notify the O.P.P. in writing immediately upon becoming aware of any changes to 9-1-1 PERS that shall affect or are likely to affect the services the O.P.P. is offering under this Agreement, or of any changes to, or the termination or expiry of any agreement between the Municipalities and Bell Canada related to 9-1-1 PERS.

6.0 INSURANCE AND LIMITATION OF LIABILITY

- 6.1 **Insurance** - The Municipalities and the O.P.P. shall, during the term of this Agreement, maintain sufficient insurance to cover their respective obligations under this Agreement and shall provide evidence of the same to each other or, if the Parties are self-insured, each Party shall provide to the other Party evidence that is satisfactory to that Party that the Municipalities and/or the O.P.P., as the case may be, is and shall be, at all relevant times, in a position to face successfully its monetary obligations stemming from liability under the Agreement.

6.2 **Limitation of Liability** - Notwithstanding any other provision in this Agreement, the O.P.P. shall not be responsible or liable for any injury, death or property damage to the Municipalities, its employees, subcontractors or agents or for any claim by any third party against the Municipalities, its employees, subcontractors or agents arising from:

- (a) **External Information** - The accuracy or completeness or lack thereof of any information the O.P.P. receives from the Municipalities, Bell Canada or any other third party, and which the O.P.P. relies upon in providing services under this Agreement;
- (b) **Equipment and Services** – Equipment or services provided by any other party (including the failure of any other party to provide equipment or services) which the O.P.P. uses and relies upon to provide services under this Agreement including but not limited to:
 - (i) Equipment or services required to transfer services provided under this Agreement from any other party to the O.P.P.,
 - (ii) Services provided to non-English speakers who place 9-1-1 Calls,
 - (iii) Services provided by Bell Canada to the Municipalities under 9-1-1 PERS; and,
 - (iv) Services provided by Remote Agencies.
- (c) **Call Volumes** - The inability of the O.P.P. to respond to 9-1-1 Calls due to call volumes that exceed the capacity of the CERB, including the equipment and personnel who work at the CERB.

6.3 **Survival** – Section 6.2 shall survive the termination or expiry of this Agreement.

7.0 COMPLIANCE WITH LAWS AND CONFIDENTIALITY

7.1 **Compliance with Laws** - Both Parties agree to comply with all applicable laws in effect in the Province of Ontario in performing their respective obligations and duties under this Agreement.

7.2 **Confidential Information** – Both Parties agree that except where required by law, or for the purpose of performing duties or obligations under this Agreement, neither Party shall directly or indirectly disclose, destroy, exploit or use, either during or after the term of this Agreement, any confidential information belonging to the other Party, unless the other Party has provided its written consent. Both Parties further agree that when this Agreement terminates or expires, they shall return all confidential information belonging to the other Party.

8.0 DISPUTE RESOLUTION

8.1 **Dispute Resolution** – Subject to Article 9.0 herein, if any dispute arises between the O.P.P. and the Municipalities as to their respective rights and obligations under this Agreement, the Parties may use the following dispute resolution mechanism to resolve such disputes:

- (a) The Unit Commander of the CERB and the Municipalities Representative named in Section 2.1 herein shall attempt to settle the dispute within fourteen (14) business days of the dispute arising;
- (b) If the Unit Commander of the CERB and the Municipality Representative are unable to settle the dispute within fourteen (14) business days of the dispute arising, they shall refer the dispute to the Director. The Director and the Municipality Representative shall attempt to resolve the dispute within fourteen (14) business days;
- (c) If the Parties are still unable to resolve the dispute, the Commissioner or the Deputy Commissioner of the O.P.P. and the Municipalities Representative agrees to attempt to resolve the dispute within fourteen (14) business days; and,
- (d) If the Parties are still unable to resolve the dispute, each may, with the agreement of the other Party, refer the dispute to arbitration in accordance with the Arbitration Act, 1991, as amended.

9.0 TERM, TERMINATION AND RENEWAL

9.1 **Term** – Subject to this Agreement being terminated in accordance with this Article, this Agreement shall be effective from the 24th day of October, 2014 until the 23rd day of October, 2019.

9.2 **Renewal** - This Agreement may be renewed for a further term of five (5) years, upon the Municipalities giving six (6) months written notice to the O.P.P., on the same terms and conditions with the possible exception of the payment of the annual rate, which shall be agreed to by the Parties.

9.3 **Termination** - Either Party to this Agreement may terminate this Agreement without cause and without incurring any liability upon providing ninety (90) days written notice of termination to the other Party, in which case this Agreement shall terminate ninety (90) days following the delivery of such notice. Should a notice to terminate be given, the Municipalities shall continue to be obligated to pay for the cost of the services under this Agreement up to and including the date of such termination and the O.P.P. shall continue to be responsible to provide the services described in this Agreement up to and including the date of such termination.

9.4 **Immediate Termination** – Either Party may terminate this Agreement immediately without incurring any liability if Bell Canada withdraws offering 9-1-1 PERS to the Municipalities or if the agreement between Bell Canada and the Municipalities for the provision of 9-1-1 PERS is terminated or is expired and not renewed.

10.0 GENERAL

- 10.1 **No Waiver** - The failure of a Party to this Agreement to enforce at any time any of the provisions of this Agreement or any of its rights in respect thereto or to insist upon strict adherence to any term of this Agreement shall not be considered to be a waiver of such provision, right or term or in any way to affect the validity of this Agreement.
- 10.2 **Waiver in Writing** - Any waiver by any Party hereto of the performance of any of the provisions of this Agreement shall be effective only if in writing and signed by a duly authorized representative of such Party.
- 10.3 **No Prejudice** - The exercise by any Party to this Agreement of any right provided by this Agreement shall not preclude or prejudice such Party from exercising any other right it may have under this Agreement, irrespective of any previous action or proceeding taken by it hereunder.
- 10.4 **Restructuring** – The Municipalities shall notify, and consult with the O.P.P. before the Municipalities' boundaries are altered, the Municipalities are amalgamated with another Municipality or Municipalities, the Municipalities are dissolved or the legal status of the Municipalities is subject to other substantive changes.
- 10.5 **Relations** – The Agreement shall not create nor shall it be interpreted as creating any association, partnership, any employment relationship or any agency relationship between the Parties.
- 10.6 **Media** – Both Parties agree that they shall not at any time directly or indirectly communicate with the media in relation to this Agreement unless they first provide written notice to the other Party.
- 10.7 **Promotion** – Neither Party shall publicize or issue any publications related to this Agreement unless they first notify the other Party in writing.
- 10.8 **Assignment** - Neither Party shall assign this Agreement or any portion thereof without the prior written consent of the other, which consent may not be arbitrarily withheld.

10.9 **Force Majeure** - Neither Party shall be liable for damages caused by delay or failure to perform its obligations under this Agreement where such delay or failure is caused by an event beyond its reasonable control. The Parties agree that an event shall not be considered beyond one's reasonable control if a reasonable business person applying due diligence in the same or similar circumstances under the same or similar obligations as those contained in the Agreement would have put in place contingency plans to either materially mitigate or negate the effects of such event. If a Party seeks to excuse itself from its obligations under this Agreement due to a force majeure event, that Party shall immediately notify the other Party of the delay or non-performance, the reason for such delay or non-performance and the anticipated period of delay or non-performance.

IN WITNESS WHEREOF, each of the Parties hereto have executed this Agreement:

The Corporation of the Township of MacDonald, Meredith & Aberdeen Additional

Mayor

Date: ____ day of _____, 2014.

Administrator

Date: ____ day of _____, 2014.

The Corporation of the Township of Laird

Mayor

Date: ____ day of _____, 2014.

Clerk-Treasurer

Date: ____ day of _____, 2014.

The Corporation of the Township of Tarbutt and Tarbutt Additional

Reeve

Date: ___ day of _____, 2014.

Clerk-Treasurer

Date: ___ day of _____, 2014.

The Corporation of the Township of Johnson

Mayor

Date: ___ day of _____, 2014.

Clerk-CAO

Date: ___ day of _____, 2014.

The Corporation of the Township of St. Joseph

Mayor

Date: ___ day of _____, 2014.

Clerk-Administrator

Date: ___ day of _____, 2014.

The Corporation of the Township of Jocelyn

Reeve

Date: ___ day of _____, 2014.

Clerk-Treasurer

Date: ___ day of _____, 2014.

The Corporation of the Village of Hilton Beach

Mayor

Date: ___ day of _____, 2014.

Clerk-Treasurer

Date: ___ day of _____, 2014.

The Corporation of the Township of Hilton

Reeve

Date: ___ day of _____, 2014.

Clerk-Treasurer

Date: ___ day of _____, 2014.

The Corporation of the Town of Bruce Mines

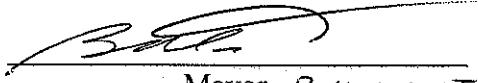
Mayor

Date: ____ day of _____, 2014.

Clerk-Treasurer

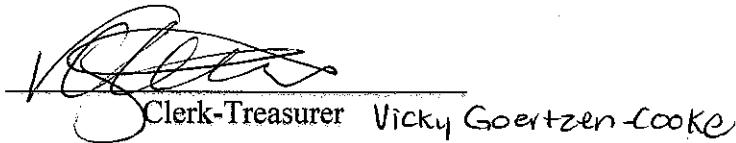
Date: ____ day of _____, 2014.

The Corporation of the Township of Plummer Additional



Mayor Beth West

Date: 17 day of June, 2014. 2015



Clerk-Treasurer Vicki Goertzen Cooke

Date: 17 day of June, 2014. 2015

The Ontario Provincial Police (O.P.P.)

Provincial Commander

Date: ____ day of _____, 2014.

SCHEDULE "A"

RESOLUTIONS / BYLAWS OF COUNCILS

Attached to and forming part of the Agreement between

**HER MAJESTY THE QUEEN
IN RIGHT OF THE PROVINCE OF ONTARIO
as represented by the MINISTRY OF PUBLIC SAFETY AND SECURITY
on behalf of the ONTARIO PROVINCIAL POLICE**

And

**THE CORPORATIONS OF THE TOWNSHIP OF MACDONALD, MEREDITH &
ABERDEEN ADDITIONAL, THE TOWNSHIP OF LAIRD, THE TOWNSHIP OF
TARBUTT & TARBUTT ADDITIONAL, THE TOWNSHIP OF JOHNSON, THE
TOWNSHIP OF ST. JOSEPH, THE TOWNSHIP OF JOCELYN, THE VILLAGE OF
HILTON BEACH, THE TOWNSHIP OF HILTON, THE TOWN OF BRUCE MINES,
AND THE TOWNSHIP OF PLUMBER ADDITIONAL.**

(the "Municipalities")

The Corporation of the Township of Plummer Additional
R. R. 2, 38 Railway Crescent
Bruce Mines, ON P0R 1C0
Phone: 705-785-3479 Fax: 705-785-3135

COUNCIL RESOLUTION

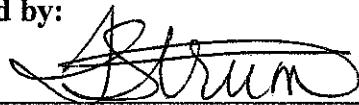
AGENDA ITEM

22a

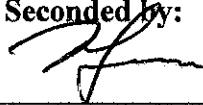
Date: June 17, 2015

Resolution 2015 - 155

Moved by:



Seconded by:



(23) 

BE IT RESOLVED THAT this council gives three readings and approves the by-law 2015-23 which is a by-Law to authorize the Mayor and Clerk to enter into an Agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Ministry of Public Safety and Security on behalf of the Ontario Provincial Police for the provision of 9-1-1 Central Emergency Reporting Bureau services.

RESOLUTION RESULT	RECORDED VOTE	
CARRIED	MAYOR AND COUNCIL	YES NO
DEFEATED		
DEFERRED*	Mike Jones	
REFERRED*	Boris Koehler	
PECUNIARY INTEREST DECLARED	Carl MacKenzie	
RECORDED VOTE	Tasha Strum	
WITHDRAWN*	Beth West	
MANAGER OF THE VESSEL	Clerk/Treasurer/Video Operator/Controller	
